I am SAMARTH
|| तेषामादित्यवज्ज्ञानं प्रकाशयति तत्परम् ||

MathsGenius 2026

Signature of Mathematical Mastery

Season - 2

Our Esteemed Partners

National Partners

भारतीय इतिहास अनुसंधान परिषद
(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्तशासी संस्था)
INDIAN COUNCIL OF HISTORICAL RESEARCH
(An Autonomous Body Under the Ministry of Education, Government of India)

NISA
National Independent Schools Alliance

Executive Partners

VANDEMATARAM

SRIJAN

Quality • Innovation • Safety • Autonomy • Sustainability
TRSMA
Telangana Recognised School Managements Association

APSA

Why is Institute Registration?

- **Join India's largest maths competition -** 168,000+ students, 298+ schools, and 250+ institutes already participating
- **Centralised dashboard** to manage all your schools, teachers, and students from one place
- **Live competition monitoring** and detailed student performance analytics at your fingertips
- **National recognition** through rankings, certificates, and awards that enhance your school's reputation
- **Aligned with NEP 2020 -** supports digital learning goals and builds parent trust in your institution
- **Your data is secure -** institute, teacher, and student information is protected in compliance with Digital Personal Data Protection (DPDP) Act 2023

Registration Roadmap – 8 Simple Steps

1 Official Website Access Process



- Visit the official website
- Click on 'Register'
- Choose your role (Institute)
- Proceed to registration

2 Institute Registration



- Enter Institute Details
- Provide Basic Information

3 Contact Person Details



- Enter Contact Person Details
- Provide Email ID and Mobile Number
- Verify Details

4 OTP Verification



- Enter OTP sent to Mobile/Email
- Verify OTP
- Confirm Verification

5 Institute Admin Login Credentials



- Registration Successful
- Receive Admin Login Credentials
- Login to the System

6 Dashboard Overview



- View Dashboard Summary
- Profile Management
- Manage School Overview
- Quick Access to All Features

7 Manage Data



- Add School
  - Individually
  - Bulk Upload
- School Management
- Add Teacher
  - Individually
  - Bulk Upload
- Add Student
  - Individually
  - Bulk Upload

8 Completion Process



- Review all information
- Ensure all data is accurate
- Registration Complete
- You are ready to use the system!

Institute Registration – Guide

Importance of Registration Process

Institute Registration is a stepping stone for a school to participate in this movement of **"Maths Genius 2026 Season 2",** which is organised by **"I am Samarth EdTech platform",** powered by **"Samarth Trust".**

Benefits of Registration

- Official enrollment in Maths Genius 2026 Season 2
- Centralised dashboard for School Management
- Teacher & Student Management
- Access to 'Live Competition Monitoring'
- Detailed analysis of your student performance

Outcome: This guide provides a complete step-by-step process for registration, school/teacher/student onboarding and their management.

Contents

1. **Official website access process**
2. **Institute Registration**
   - Contact Person Details
   - OTP Verification
   - Institute Admin Login Credentials
3. **Dashboard Overview**
   - Profile Management
   - Manage School
     - Add School Individually
     - Bulk School Upload
   - **School Management**
     - Add Teacher
     - Bulk Teachers Upload
   - **Add Student**
     - Bulk Students Upload
     - Completion Process



1 Landing on Official Site of "I am Samarth" (Official website access process)

1. Open any Browser and enter the "I am Samarth (IaS)" URL and press enter as shown in the **Img.1.1**
2. URL: https://iamsamarth.com/



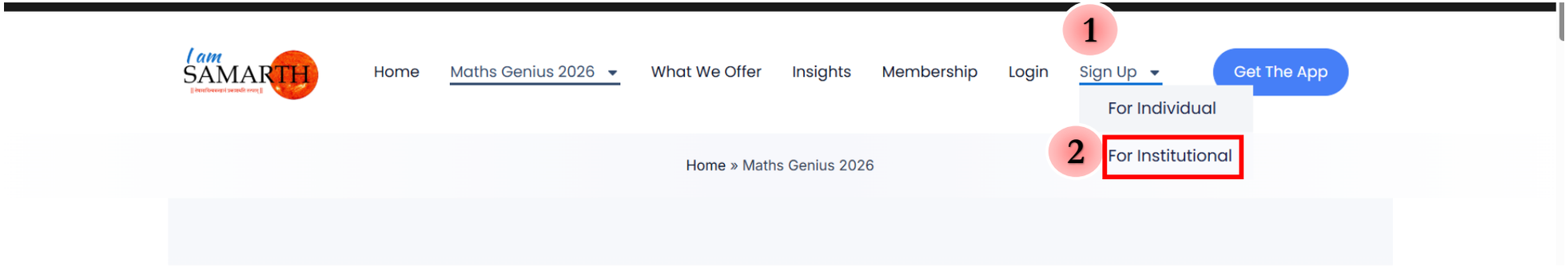
Img.1: *Enter the I am Samarth URL in a browser*

What Happens Next?

After entering the URL, the user will be redirected to the https://iamsamarth.com/, from where the user can select on **'Sign up'** action button and proceed with **"Institute Registration (Sign Up Page)".**

1 1.1. Step by Step Registration Process

1. Click on **“Sign-Up”**
2. Select **“Institute Signup”** for Institute-based registration



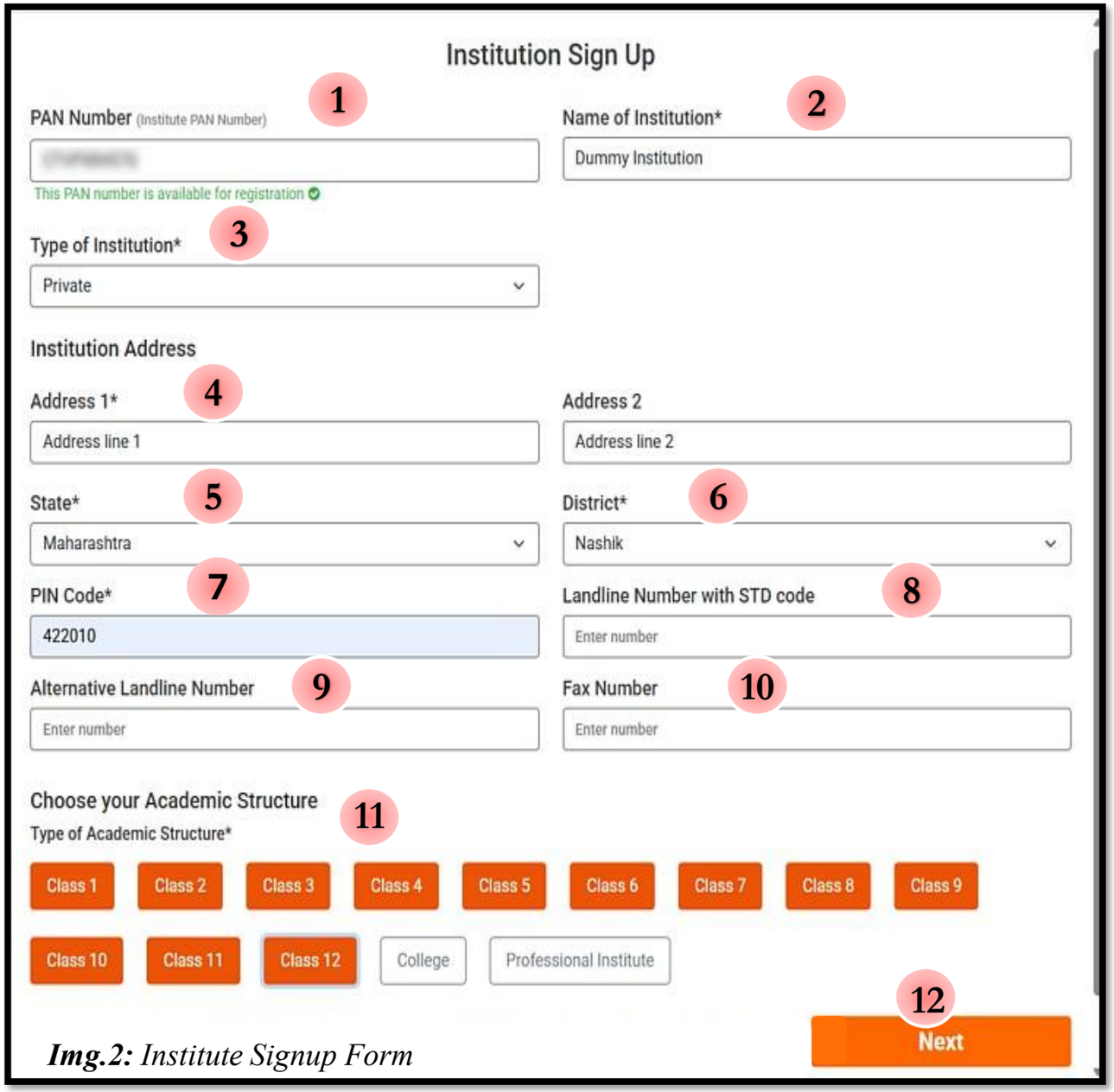
Img.1.1: *I am Samarth Landing Page*

2 Institute Registration (Sign-up)

Step-by-Step Registration Process

Note: (*) mandatory field

1. **PAN Number*:** Enter your PAN number, the PAN card number is required for institute verification and official record management.
2. Enter the **"Name of Institution" ***
3. Select **"Type of Institution" ***
4. Enter the **"Institution Address" ***
5. Select the **"State" ***
6. Select the **"District" ***
7. Enter the **"PIN Code" ***
8. Enter the **"Landline Number with STD Code"**
9. Enter the **"Alternative Landline Number"**
10. Enter the **"Fax Number"**
11. Choose your **Academic Structure ***
12. Click Next



Img.2: *Institute Signup Form*

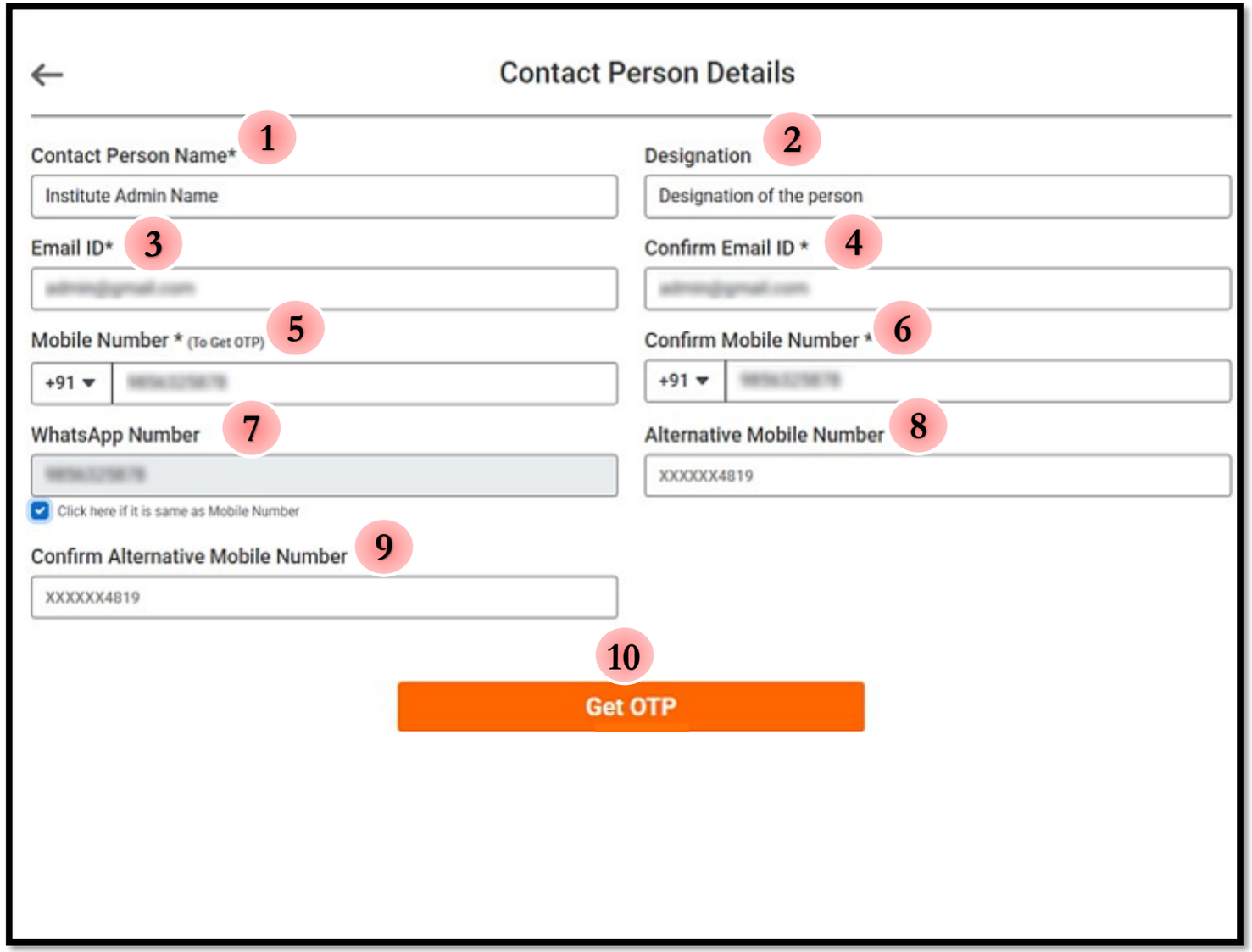
3 Contact Person Details

The contact person details will be used to create an **"Institute Admin",** who will have the privilege and control to manage Schools, Teachers, and Students.

Provide the following:

Note: (*) mandatory field

1. Enter the **"Contact Person Name" ***
2. Enter the **"Designation"**
3. Enter the **"Email ID" ***
4. Enter the **"Confirm Email ID" ***
5. Enter the **"Mobile Number" ***
6. Enter the **"Confirm Mobile Number" ***
7. Enter the **"WhatsApp Number" ***
8. Enter the **"Alternative Mobile Number"**
9. Enter the **"Confirm Alternative Mobile Number"**
10. Click the **"Get OTP"**

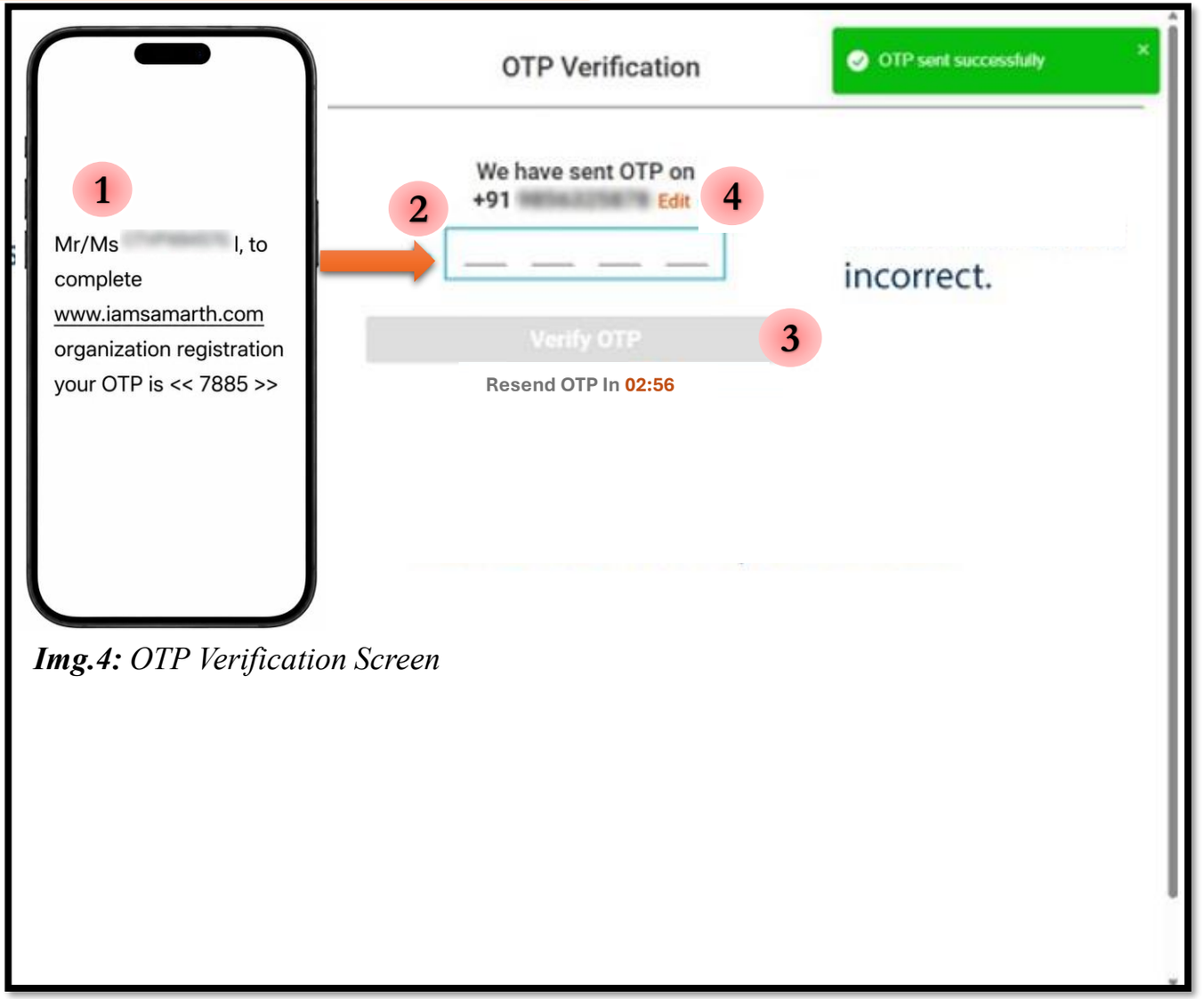


Img.3: *Contact Person Details Screen*

4 OTP Verification

1. OTP is shared on your registered Mobile number
2. Enter the **OTP** as shown in the **Img. 4**
3. Click on **"Verify OTP"** to confirm your mobile number and create your institute
4. If entered mobile number is incorrect then click on **"Edit"** to update the correct mobile number.

*After OTP verification, the **Username and Password** will be shared via Email to the contact person.*



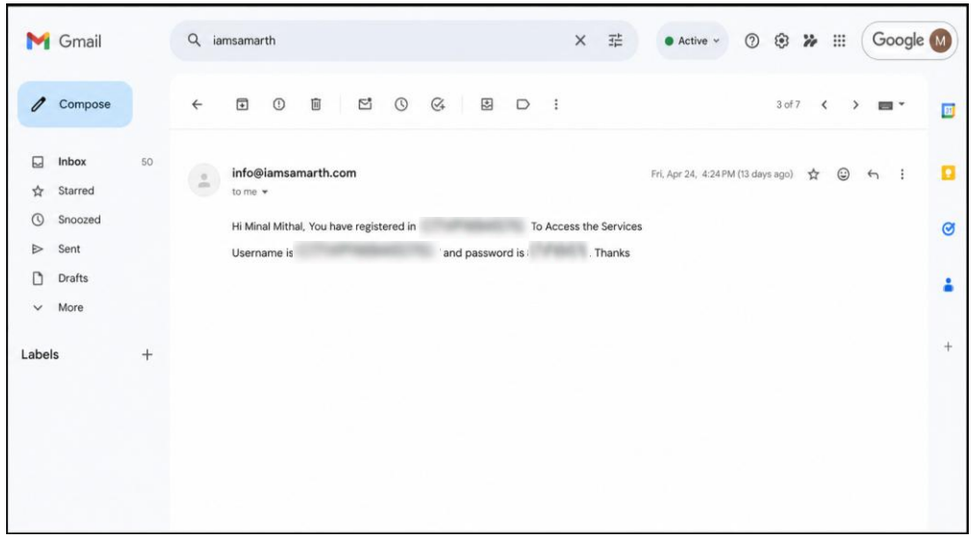
***Img.4:** OTP Verification Screen*

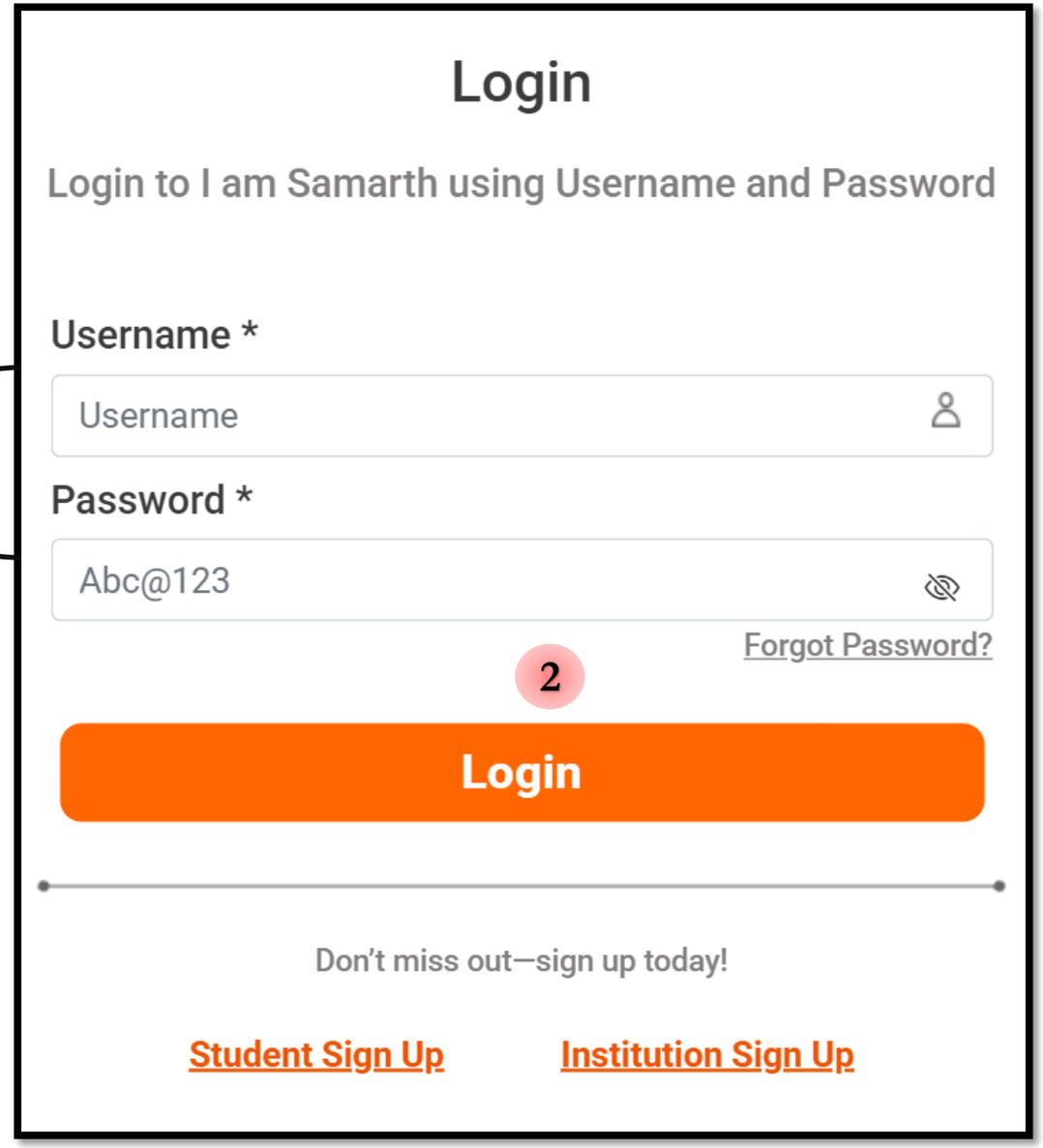
***Congratulation!** Your Institute is **successfully** registered on **"I am Samarth"** platform.*

5 Institute Admin Login Credential

Check your email inbox or spam folder to find your username and password:

- Enter **Username** & **Password**
- Click **Login**





Img.5: *Login Screen*

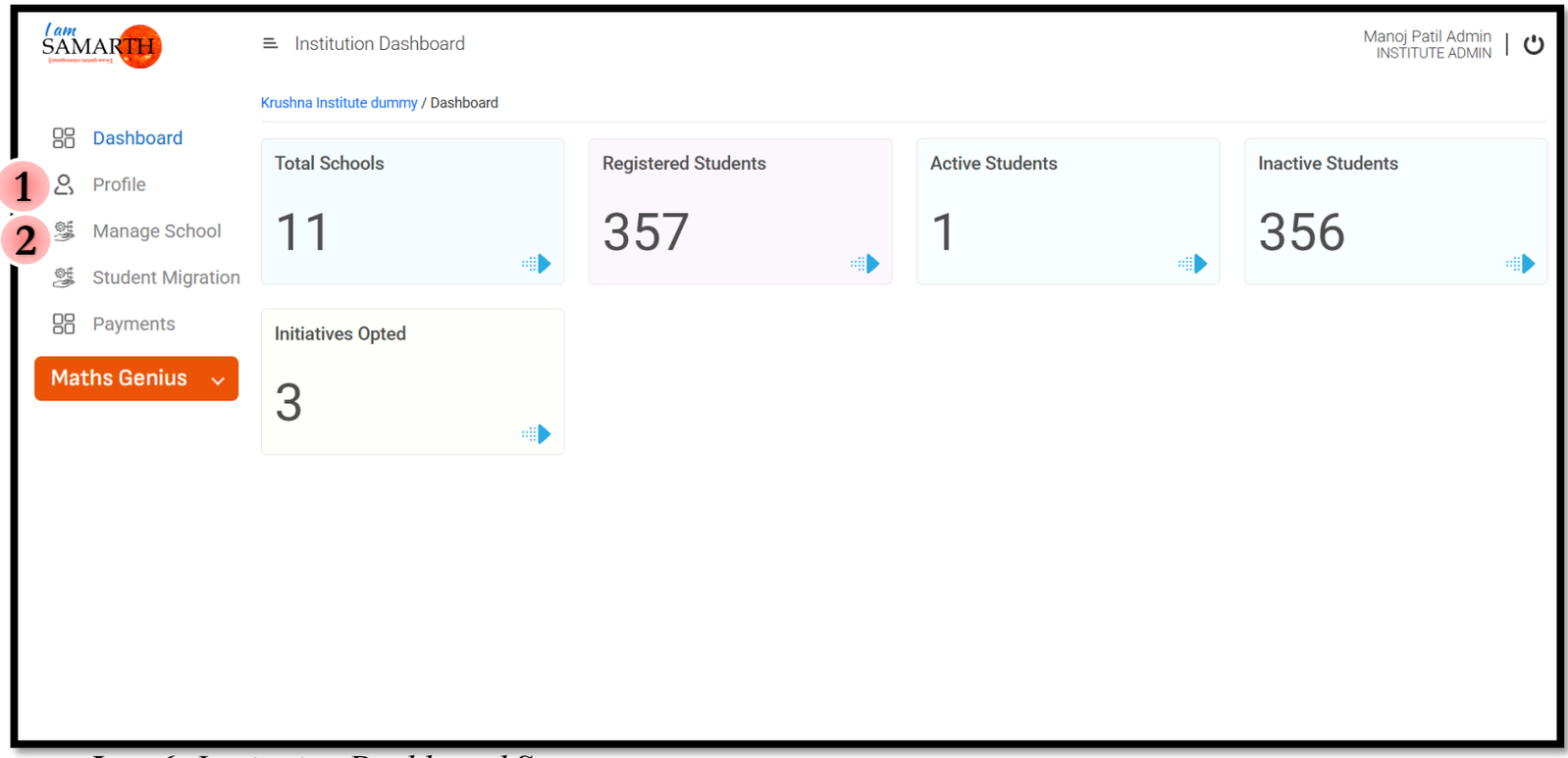
What Happens Next?

After Login, the admin is redirected to the Institute Dashboard

6 Dashboard Overview

1. The dashboard displays:
   - Total schools added
   - Total registered students
   - Active students
   - Inactive students
   - Initiatives Opted

2. A side navigation panel provides quick links to:
   a. "**Profile**" to manage your institute profile
   b. "**Manage School**" to update & manage your schools within the Institute



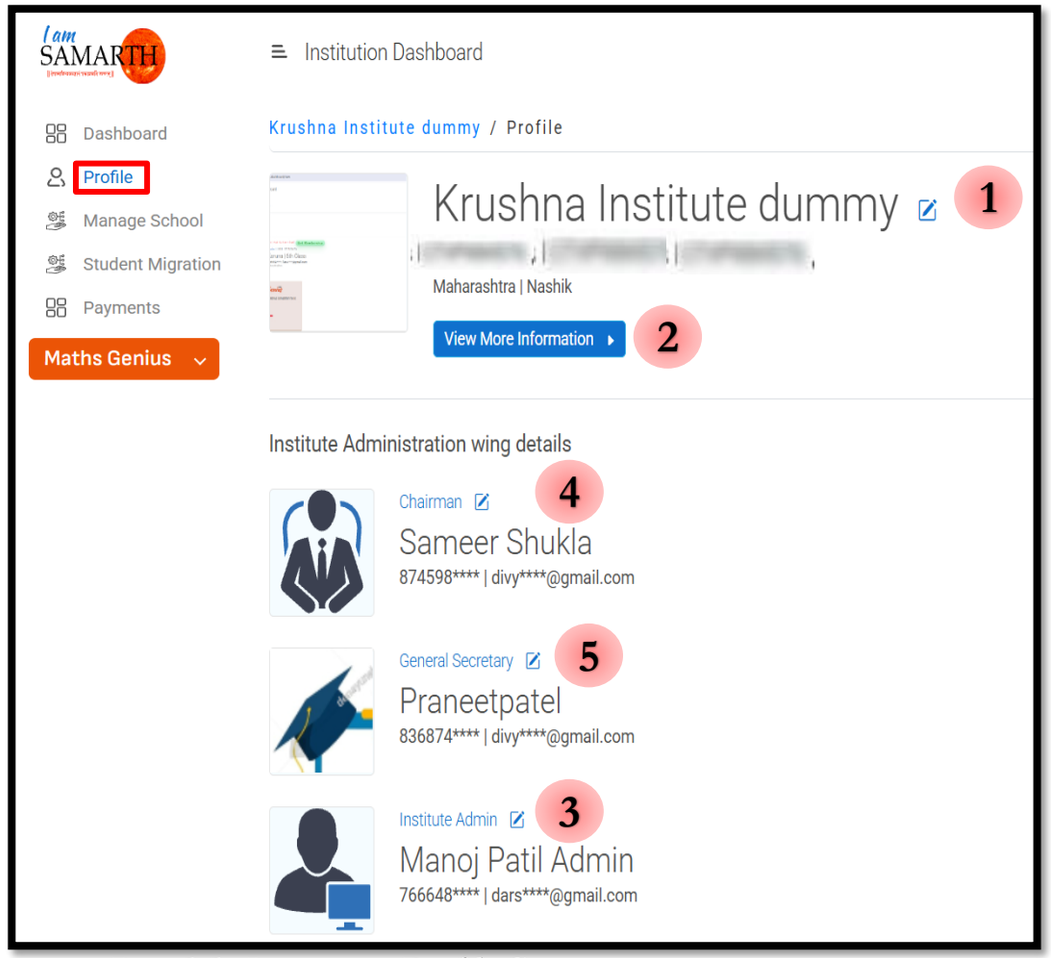
Img.6: *Institution Dashboard Screen*

Drill down to the respected section for detailed information

1.1. Profile Management

Inside the Profile page Institute admin can:

1. Click & Update institute information
2. Click & view institute details
3. Update admin details
4. Add Chairman
5. Add General Secretary



Img.1.1: *Institution Profile Screen*

This ensures accurate institute information and authorised management access.

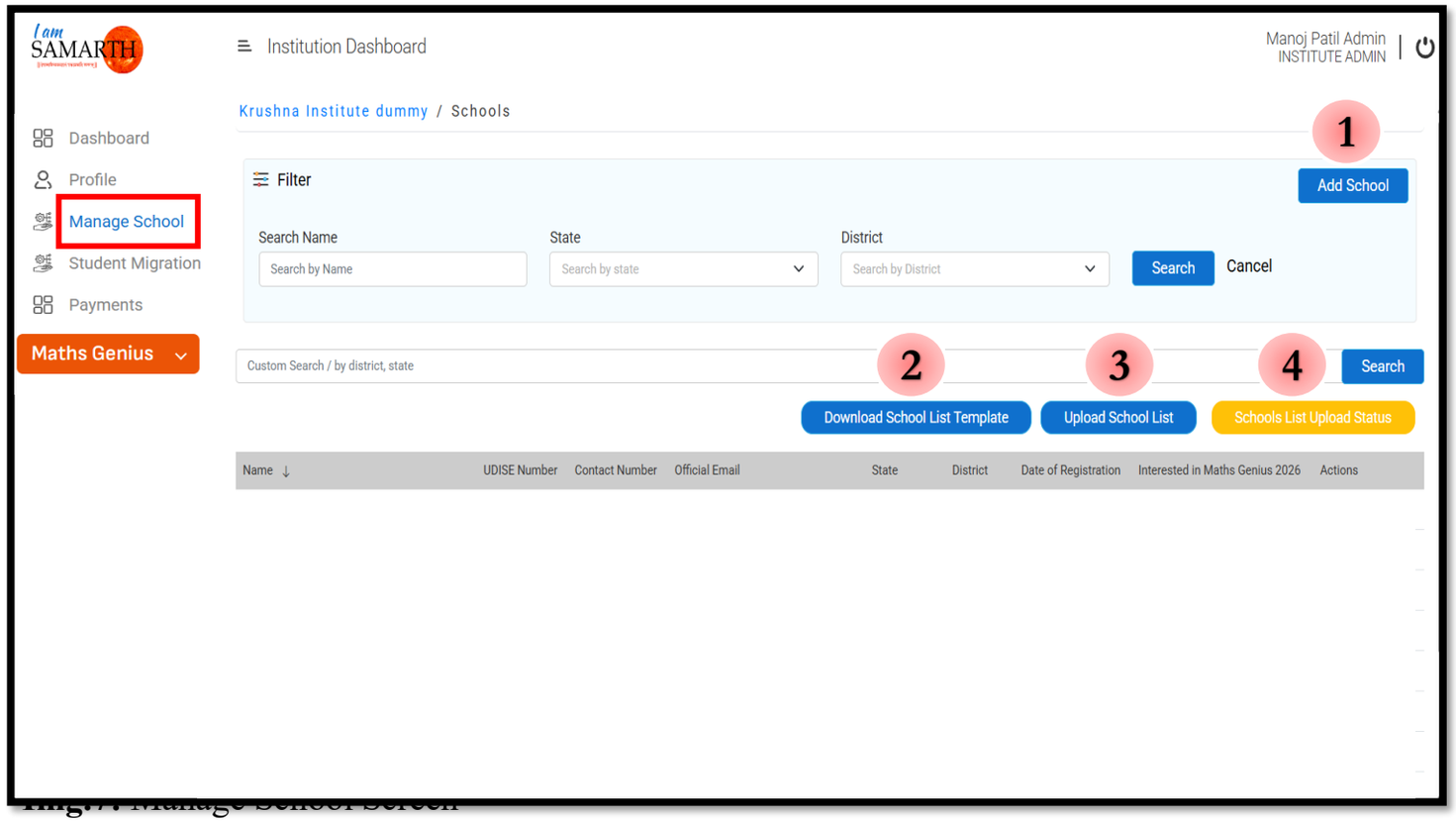
7 Manage School

The admin can:

1. Add schools individually

OR

2. Download Bulk Upload Template for adding “Schools”
3. Fill the template with the school’s information and upload the list.
4. Logs for the “Bulk Upload” are recorded here



This allow centralised management of all schools under the institution.

1.1. Add School Individually

This section explains how to add a single school manually

Note: (*) mandatory field

1. Name of School*
2. Short form Name
3. Address *
4. Contact Number (Mobile) *
5. State *
6. District *
7. Block
8. City/Village (optional)
9. PIN Code *
10. Email ID *
11. UDISE Code *
12. Curriculum *
13. Medium of Instruction *
14. Upload School Logo*
15. Click Create



Img.1.1: *Create School Screen*

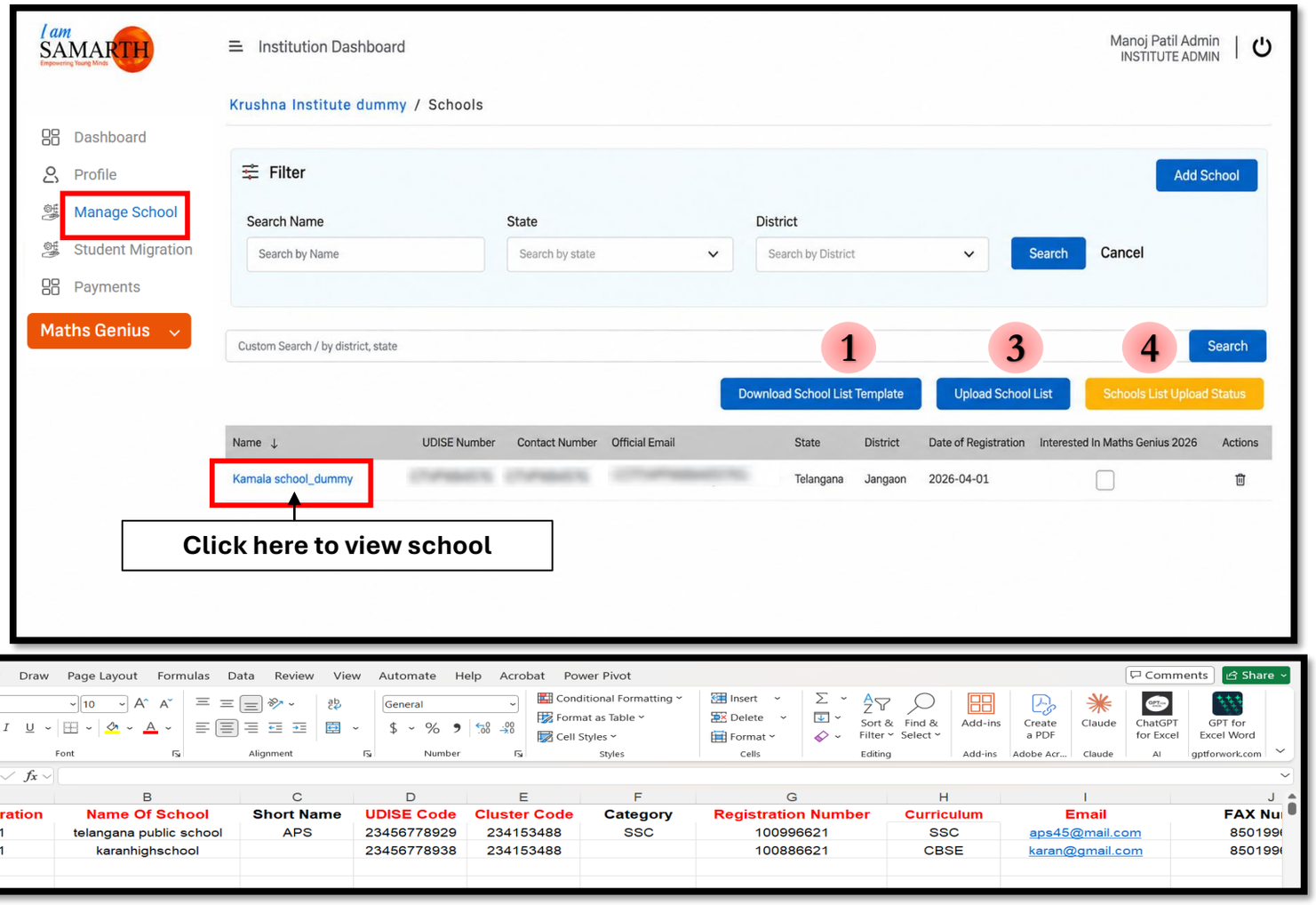
1.2. Bulk School Upload

This section explains how to upload multiple schools together

1. Download School List Template
2. Fill school details
3. Upload Excel file
4. Check upload status

What Happens Next?

After the school creation, manage the necessary roles such as: Principal, Vice Principal, & Teachers.



2

Img.1.2: *Bulk School Upload Screen*

Bulk upload reduces manual work and speeds up school registration.

1.3. School Management Team

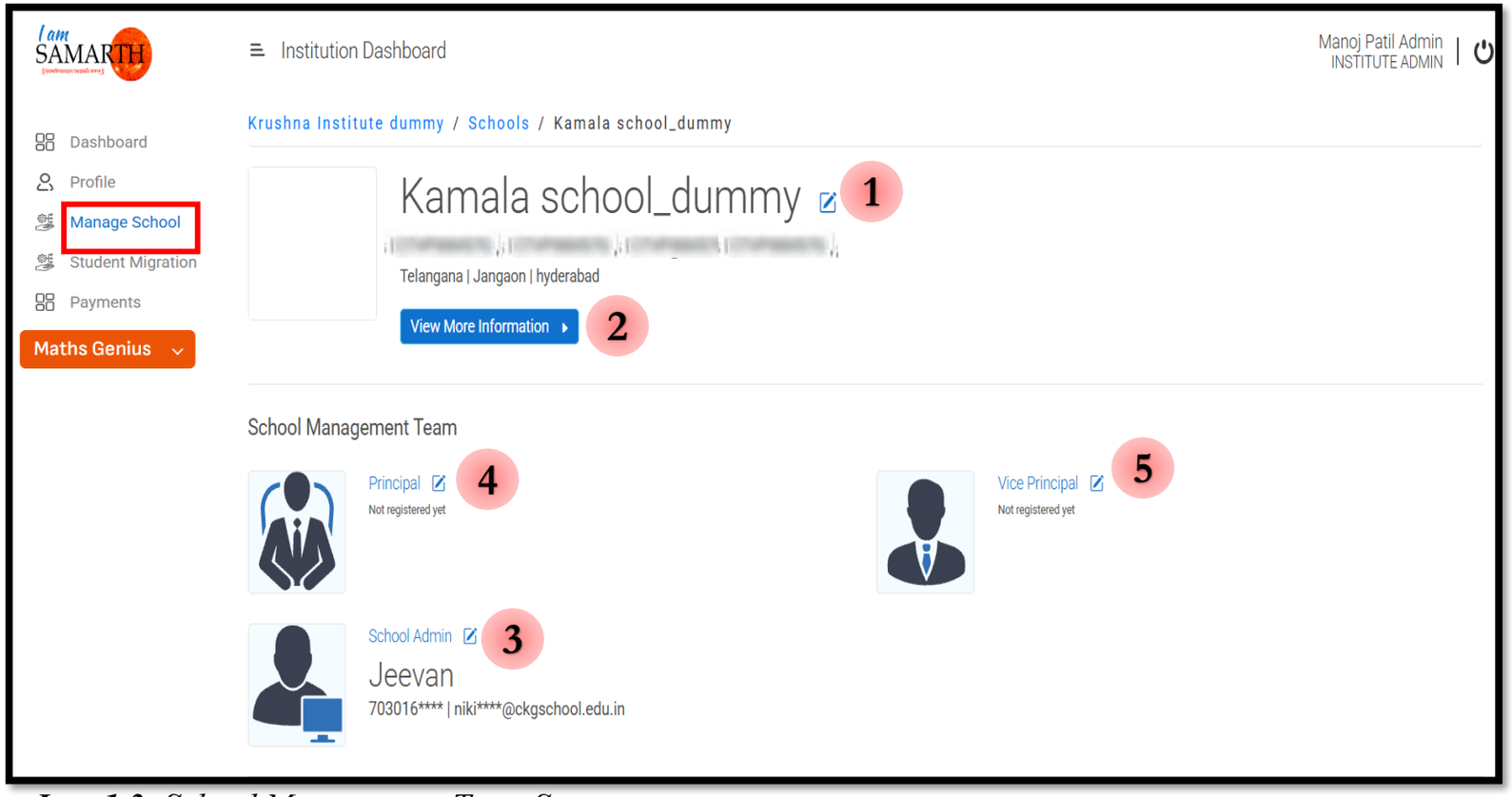
Each school page displays the school's information and allows you to add:

1. Click & update school information
2. Click & view school detail
3. School Admin (It can create the profile of Principal and Vice Principal)
4. Principal
5. Vice Principal

Note:

1. Complete the School Management Team

*2. The school principal is mandatory as per **T&C point D.3***



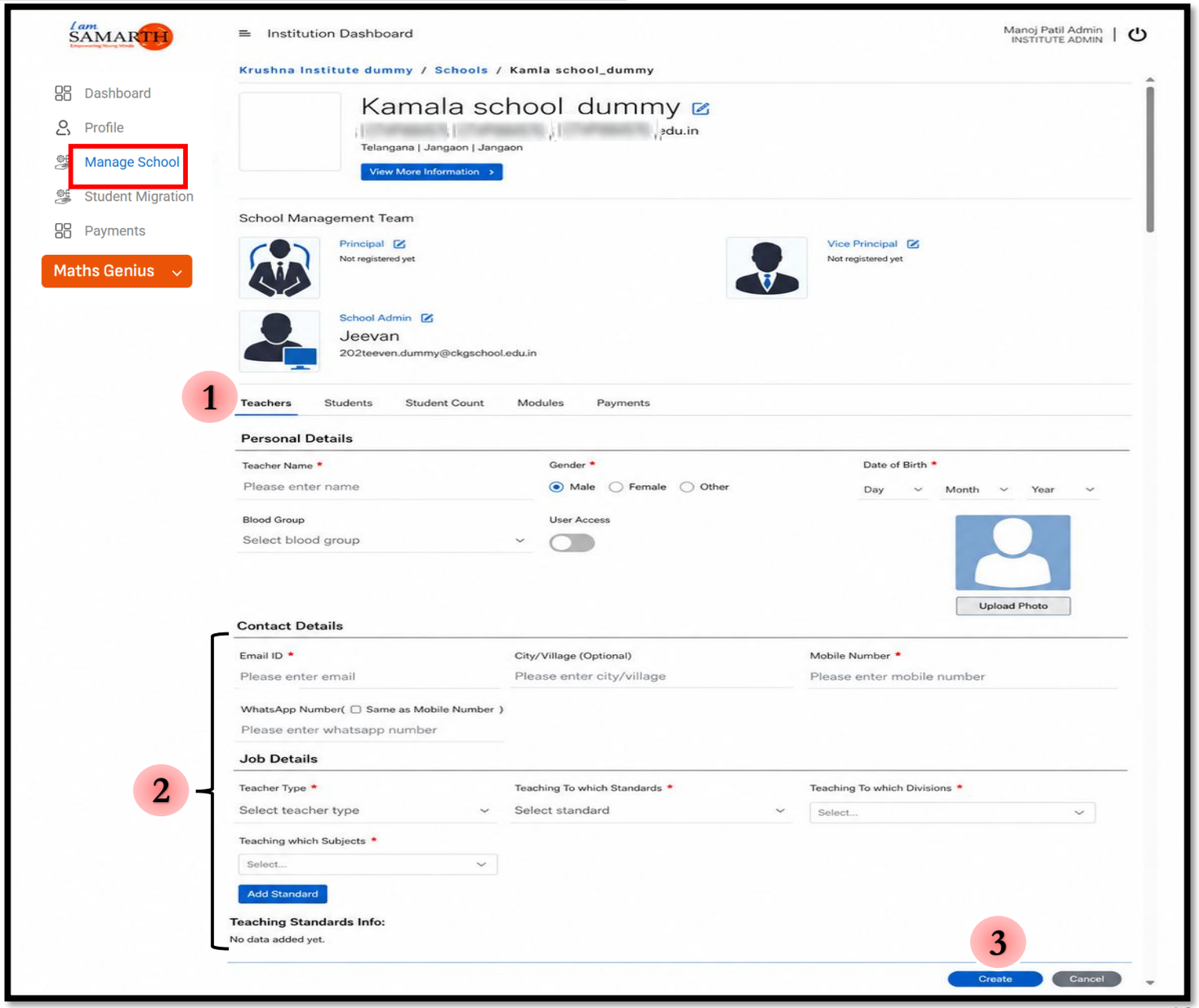
Img.1.3: *School Management Team Screen*

1.4. Add One by One Teacher

1. Go to the Teacher tab you can add Teachers one by one and click on New
2. Fill the details of Teachers
    1. Personal Details
    2. Contact Details
    3. Job Details
3. Click the **"Create"**

Note:

*1. All Maths Teachers are mandatory as per **T&C point D.3***



***Img.1.4** Teacher Add Screen*

1.5. Bulk Teacher Upload

This page explains how to upload teacher information through Excel.

1. Teacher List Template Download
2. Fill teacher details
3. Upload Excel file
4. Check upload status

Note:

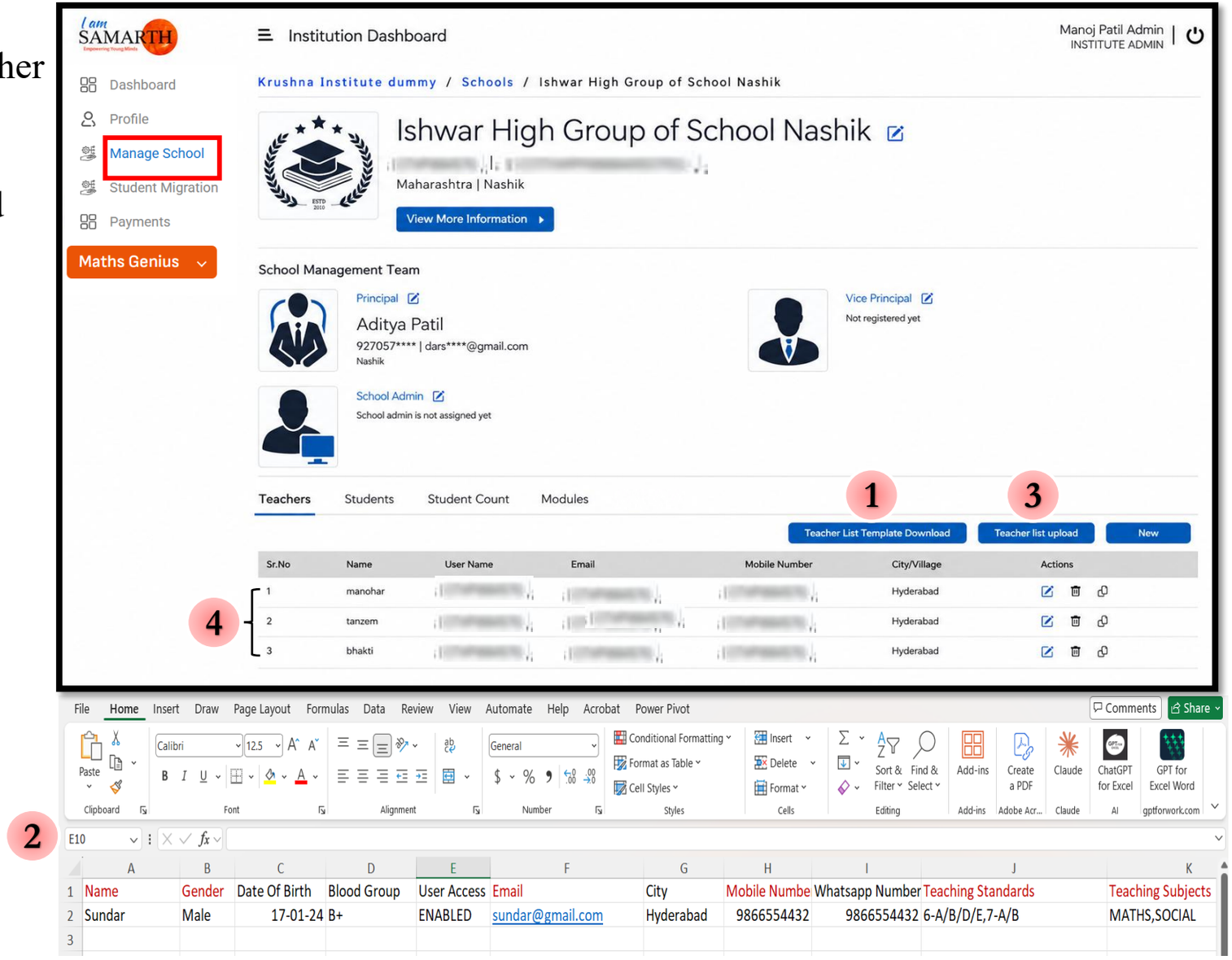
1. Mobile number must be unique

2. Email ID's receive login credentials

3. Standards and subjects must match the template format

What Happens Next?

After teachers are added, the admin can proceed to student registration.



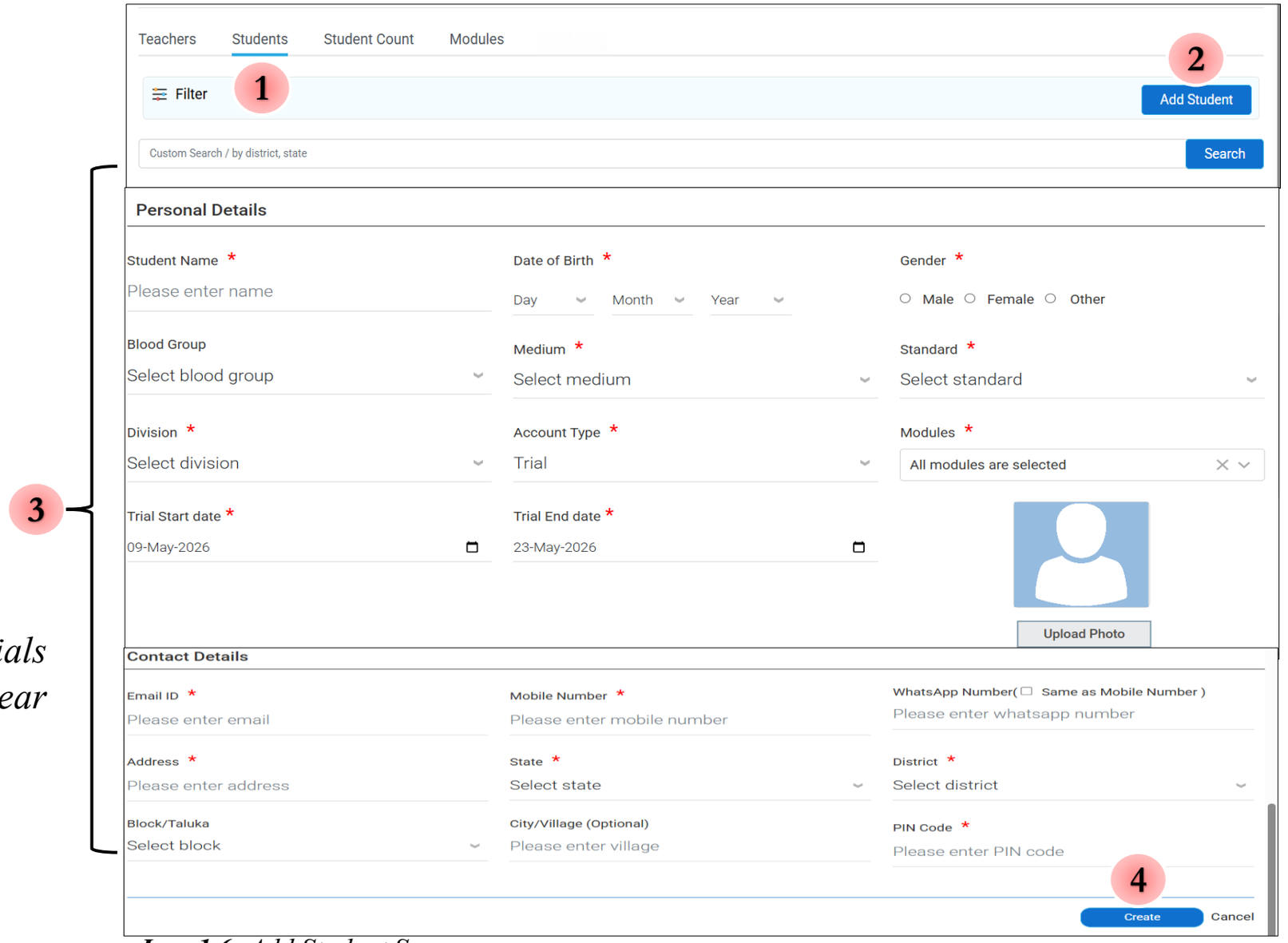
Img.1.5: *Bulk Teacher Upload Screen*

1.6. Add Student One by One

1. Go to the Student tab
2. Click on Add Student
3. Fill the details of Students
   - 3.1. Personal Details
   - 3.2. Contact Details
4. Click the **"Create"**

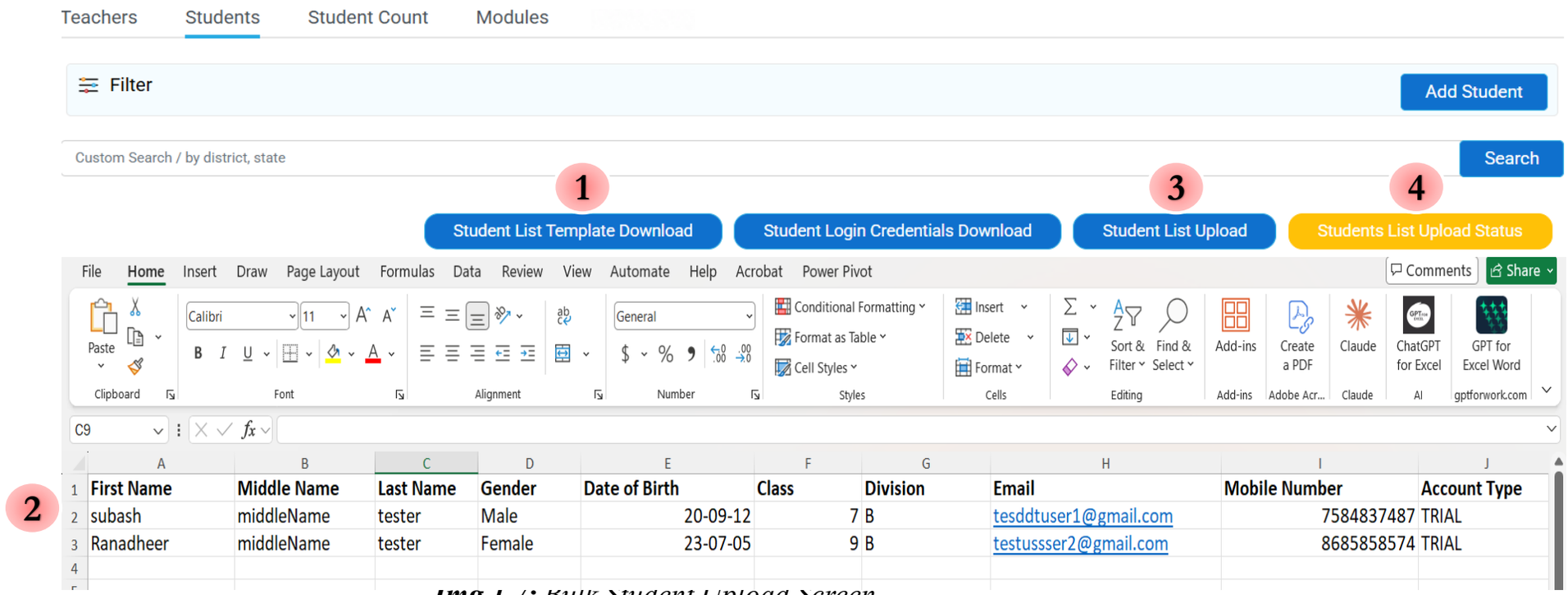
Note:

*1. **Mobile number** must be unique*
*2. **Email ID's** receive login credentials*
*3. **Standards** as per the Academic year*



Img.1.6: *Add Student Screen*

1.7. Bulk Student Upload



Img.1.7: Bulk Student Upload Screen

Note:

*1. Please use the date format **dd-mm-yyyy***
*2. Make sure that the class & division are added exactly as mentioned in the template (Grade Update requirement as per **T&C Point G.1**)*
3. Mobile number must be unique
*4. Account Type should be **"TRIAL"***
5. Trial Start Date should remain blank
6. Modules should remain blank

This page explain how to upload multiple students through Excel.

1. Student List Template Download
2. Fill student details
3. Upload Excel File
4. Check upload status
5. Download & view the student login credentials

8 Completion Process

After successful upload:

1. Students appear in the student list
2. Username and Password are shared through Email and SMS

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*"**The Institute Registration** and onboarding process is **successfully completed.**"*

WELCOME TO MATHS GENIUS 2026 SEASON 2

Thank You For Registering With Us