

Maths *Genius* 2026

Signature of Mathematical Mastery

Our Esteemed Partners

National Partners



भारतीय इतिहास अनुसंधान परिषद
(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्तशासी संस्था)
INDIAN COUNCIL OF HISTORICAL RESEARCH
(An Autonomous Body Under the Ministry of Education, Government of India)



National Independent Schools Alliance

Executive Partners



TRSMA
Telangana Recognised School Managements Association



Why is Institute Registration?

- **Join India's largest maths competition** - 15,000+ students, 6,000+ schools, and 250+ institutes already participating
- **Centralised dashboard** to manage all your schools, teachers, and students from one place
- **Live competition monitoring** and detailed student performance analytics at your fingertips
- **National recognition** through rankings, certificates, and awards that enhance your school's reputation
- **Aligned with NEP 2020** - supports digital learning goals and builds parent trust in your institution
- **Your data is secure** - institute, teacher, and student information is protected in compliance with Digital Personal Data Protection (DPDP) Act 2023

Registration Roadmap – 8 Simple Steps



Institute Registration – Guide

Importance of Registration Process

Institute Registration is a stepping stone for a school to participate in this movement of “**Maths Genius 2026**”, which is organised by “**I am Samarth web/mobile app**”, powered by “**Samarth Trust**”.

Benefits of Registration

- Official enrollment in Maths Genius 2026
- Centralised dashboard for School Management
- Teacher & Student Management
- Access to ‘Live Competition Monitoring’
- Detailed analysis of your student performance

Outcome: This guide provides a complete step-by-step process for registration, school/teacher/student onboarding and their management.

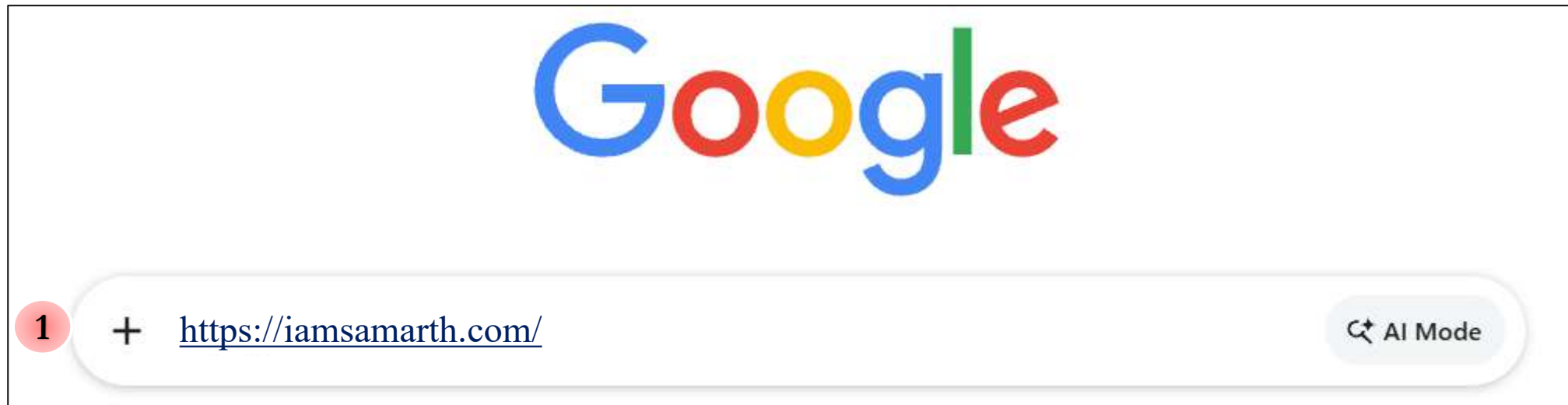
Contents

1. **Official website access process**
2. **Institute Registration**
 - Contact Person Details
 - OTP Verification
 - Institute Admin Login Credentials
3. **Dashboard Overview**
 - Profile Management
 - Manage School
 - Add School Individually
 - Bulk School Upload
 - **School Management**
 - Add Teacher
 - Bulk Teachers Upload
 - **Add Student**
 - Bulk Students Upload
 - Completion Process



1 Landing on Official Site of “I am Samarth” (Official website access process)

1. Open any Browser and enter the “I am Samarth (IaS)” URL and press enter as shown in the **Img.1.1**
2. URL: <https://iamsamarth.com/>



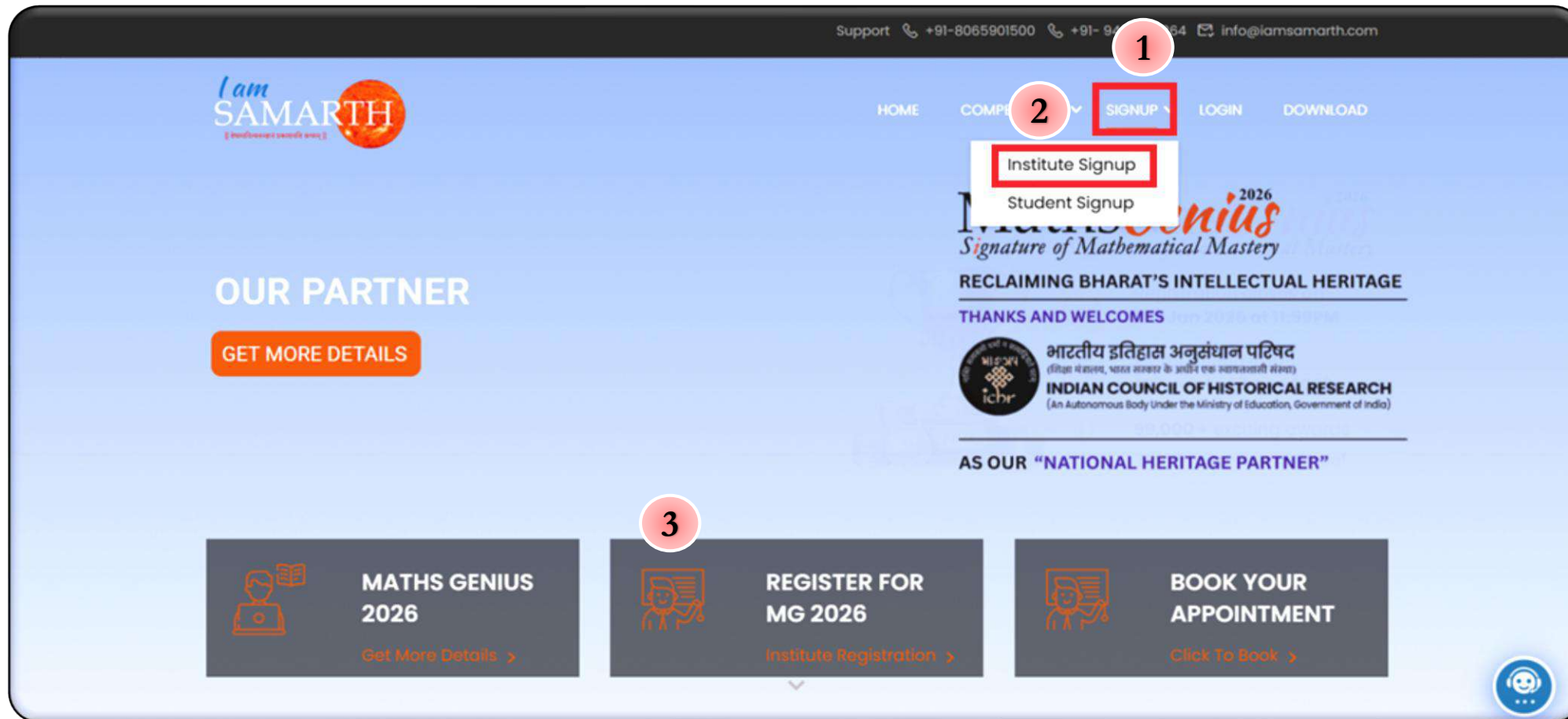
Img.1: Enter the I am Samarth URL in a browser

What Happens Next?

After entering the URL, the user will be redirected to the <https://iamsamarth.com/>, from where the user can select on ‘Sign up’ action button and proceed with “Institute Registration (Sign Up Page)”.

1 1.1. Step by Step Registration Process

1. Click on “Sign-Up”
2. Select “Institute Signup” for Institute-based registration
3. Click on the “Register for MG 2026”



Img.1.1: I am Samarth Landing Page

2 Institute Registration (Sign-up)

Step-by-Step Registration Process

Note: () mandatory field*

1. **PAN Number***: Enter your PAN number, the PAN card number is required for institute verification and official record management.
2. Enter the **“Name of Institution” ***
3. Select **“Type of Institution” ***
4. Enter the **“Institution Address” ***
5. Select the **“State” ***
6. Select the **“District” ***
7. Enter the **“PIN Code” ***
8. Enter the **“Landline Number with STD Code”**
9. Enter the **“Alternative Landline Number”**
10. Enter the **“Fax Number”**
11. Choose your **Academic Structure ***
12. Click Next

Institution Sign Up

1 PAN Number (Institute PAN Number)

This PAN number is available for registration ✓

3 Type of Institution*

Institution Address

4 Address 1*

5 State*

7 PIN Code*

Alternative Landline Number **9**

Choose your Academic Structure **11**
Type of Academic Structure*

2 Name of Institution*

Address 2

6 District*

8 Landline Number with STD code

10 Fax Number

12

Img.2: Institute Signup Form

3 Contact Person Details

The contact person details will be used to create an **“Institute Admin”**, who will have the privilege and control to manage Schools, Teachers, and Students.

Provide the following:

Note: () mandatory field*

1. Enter the **“Contact Person Name”** *
2. Enter the **“Designation”**
3. Enter the **“Email ID”** *
4. Enter the **“Confirm Email ID”** *
5. Enter the **“Mobile Number”** *
6. Enter the **“Confirm Mobile Number”** *
7. Enter the **“WhatsApp Number”** *
8. Enter the **“Alternative Mobile Number”**
9. Enter the **“Confirm Alternative Mobile Number”**
10. Click the **“Get OTP”**

The screenshot shows a mobile application form titled "Contact Person Details". The form contains the following fields and elements:

- 1**: Contact Person Name* (Institute Admin Name)
- 2**: Designation (Designation of the person)
- 3**: Email ID* (admin@gmail.com)
- 4**: Confirm Email ID* (admin@gmail.com)
- 5**: Mobile Number * (To Get OTP) (+91 9876543210)
- 6**: Confirm Mobile Number * (+91 9876543210)
- 7**: WhatsApp Number (9876543210)
- 8**: Alternative Mobile Number (XXXXXX4819)
- 9**: Confirm Alternative Mobile Number (XXXXXX4819)
- 10**: Get OTP button

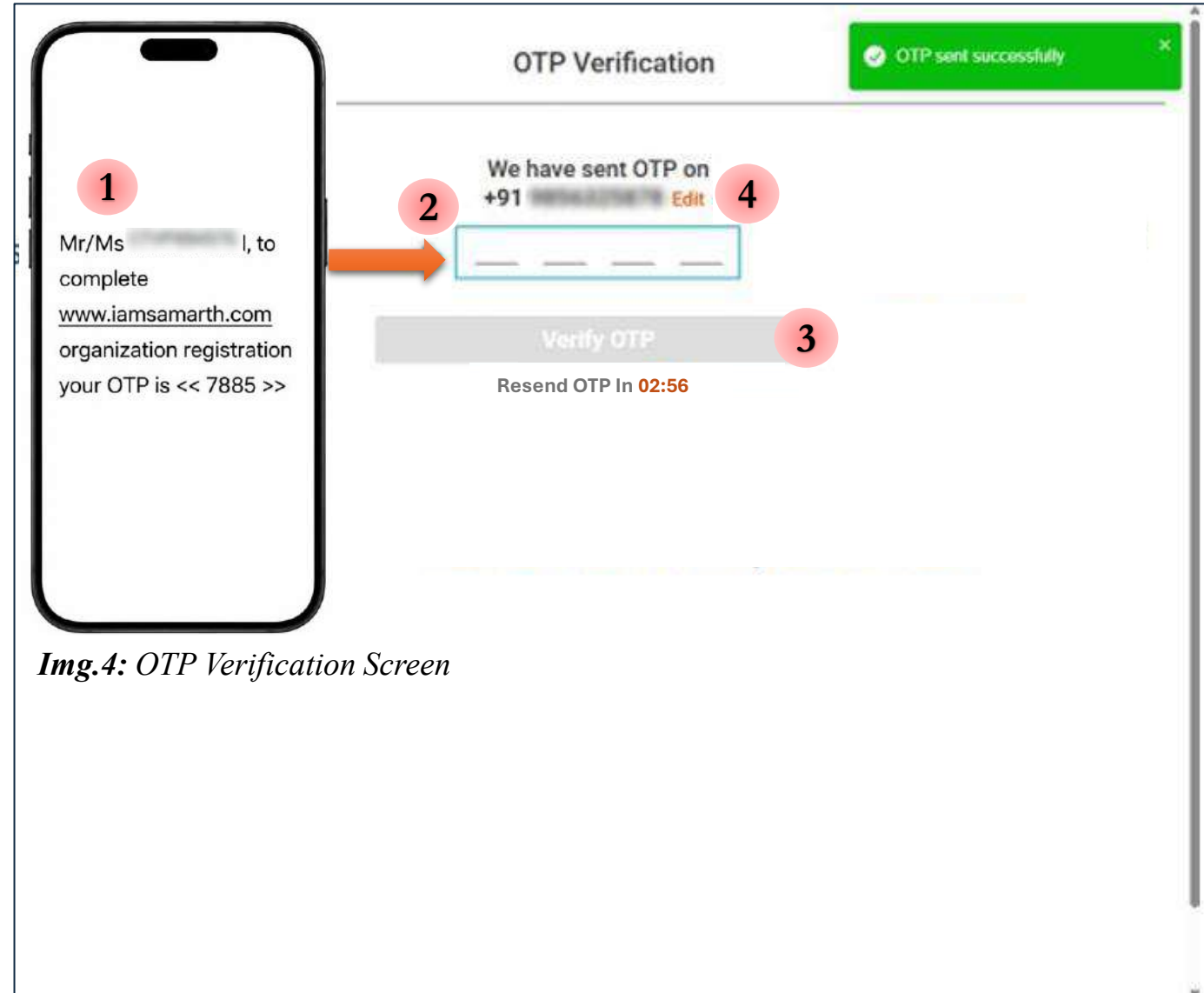
Additional form features include a back arrow, a checked checkbox for "Click here if it is same as Mobile Number", and a dropdown menu for the country code (+91).

Img.3: Contact Person Details Screen

4 OTP Verification

1. OTP is shared on your registered Mobile number
2. Enter the **OTP** as shown in the **Img. 5**
3. Click on “**Verify OTP**” to confirm your mobile number and create your institute
4. If entered mobile number is incorrect then click on “**Edit**” to update the correct mobile number.

After OTP verification, the Username and Password will be shared via Email to the contact person.



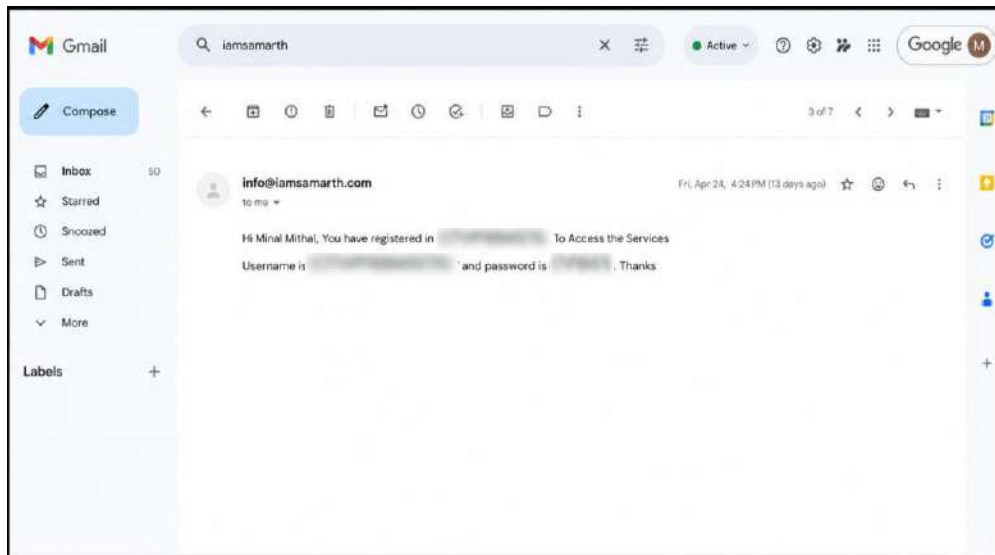
Img.4: OTP Verification Screen

Congratulation! Your Institute is ***successfully*** registered on “***I am Samarth***” platform.

5 Institute Admin Login Credential

Check your email inbox or spam folder to find your username and password:

- Enter **Username & Password**
- Click **Login**



What Happens Next?

After Login, the admin is redirected to the Institute Dashboard

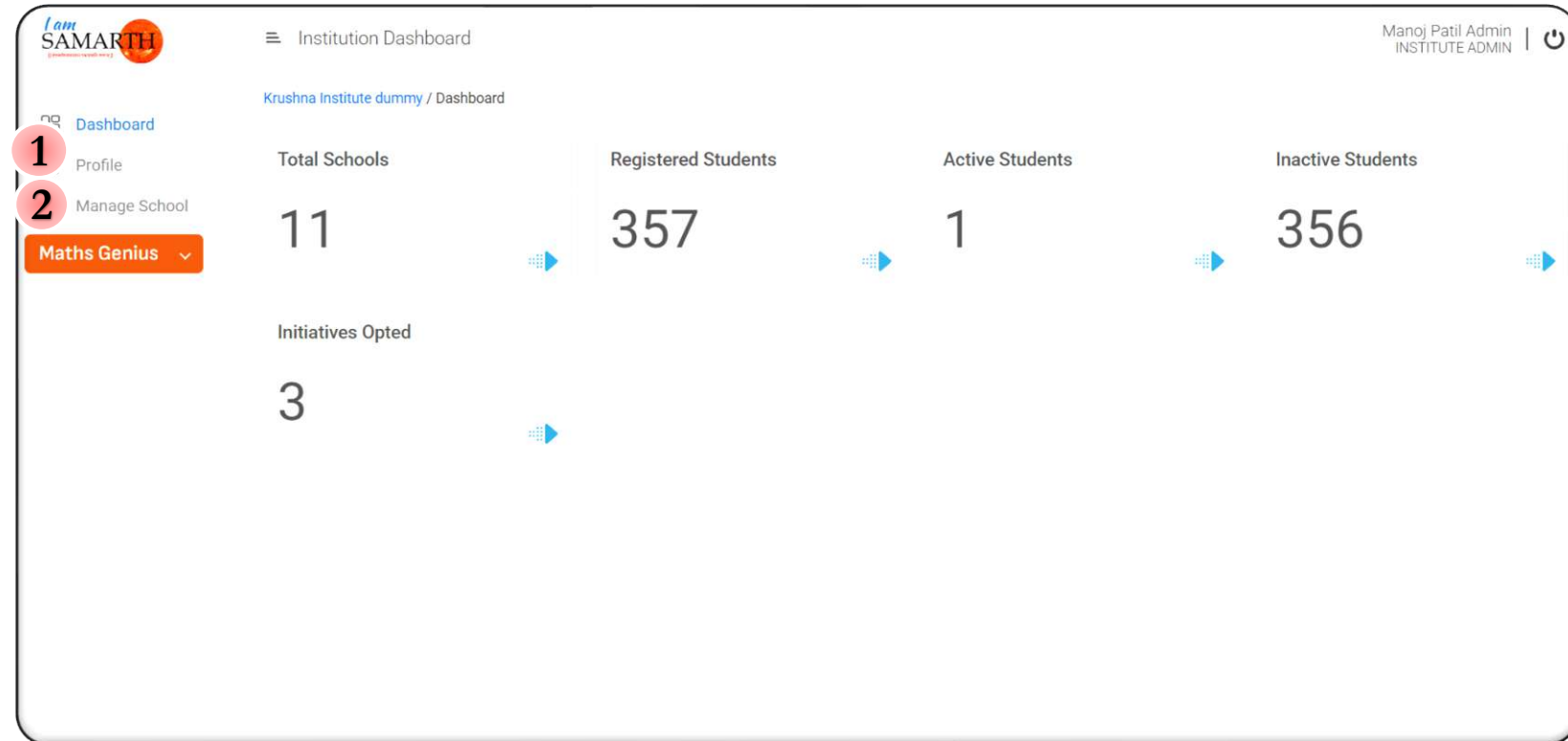
The login screen is titled 'Login' and contains the text 'Login to I am Samarth using Username and Password'. It features two input fields: 'Username *' with the placeholder 'Username' and a user icon, and 'Password *' with the placeholder 'Abc@123' and a visibility toggle icon. A 'Forgot Password?' link is located below the password field. A large orange 'Login' button is at the bottom. A red circle with the number '2' is placed over the 'Login' button. Below the button, there is a horizontal line and the text 'Don't miss out—sign up today!'. At the bottom, there are two links: 'Student Sign Up' and 'Institution Sign Up'. A red circle with the number '1' is placed to the left of the input fields, with a bracket pointing to them.

Img.5: Login Screen

6 Dashboard Overview

1. The dashboard displays:
 - Total schools added
 - Total registered students
 - Active students
 - Inactive students
 - Initiatives Opted

2. A side navigation panel provides quick links to:
 - a. **“Profile”** to manage your institute profile
 - b. **“Manage School”** to update & manage your schools within the Institute



Img.6: Institution Dashboard Screen

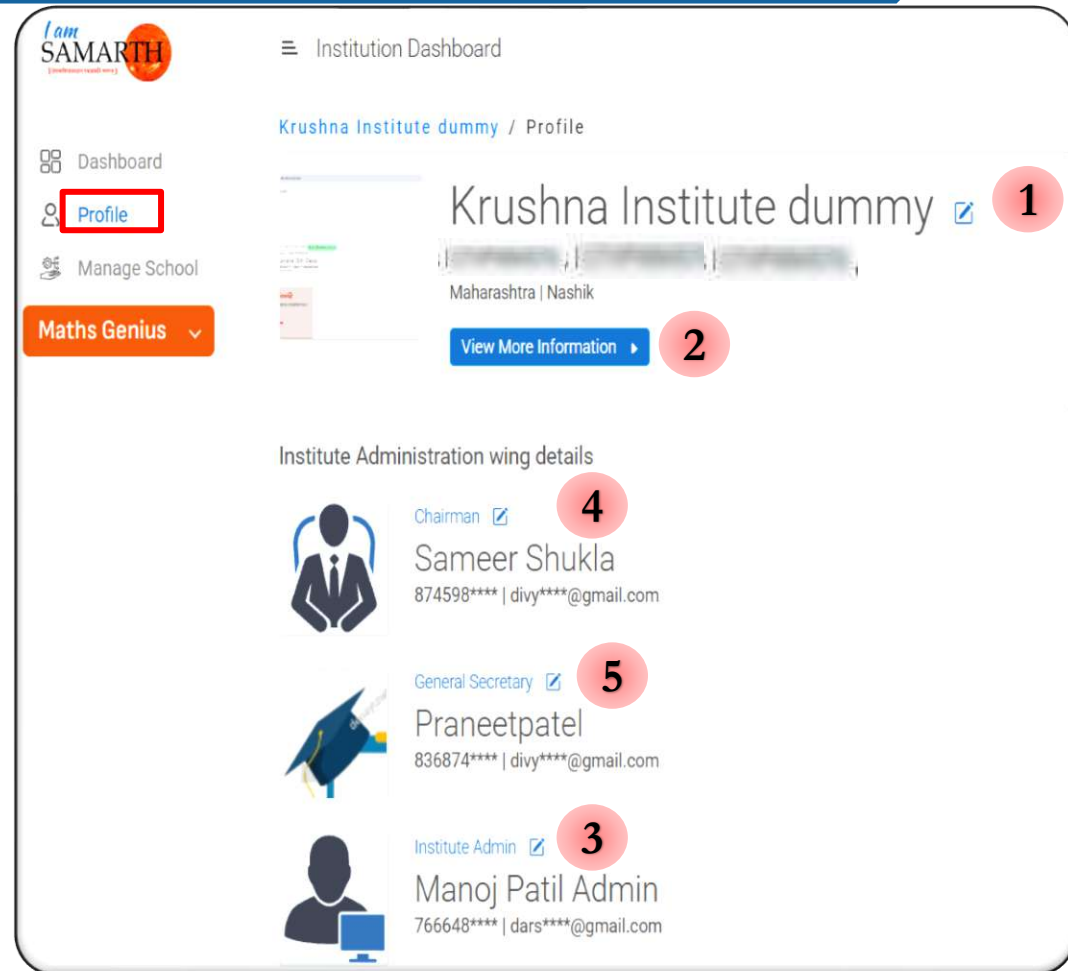


Drill down to the respected section for detailed information

6 1.1. Profile Management

Inside the Profile page Institute admin can:

1. Click & Update institute information
2. Click & view institute details
3. Update admin details
4. Add Chairman
5. Add General Secretary



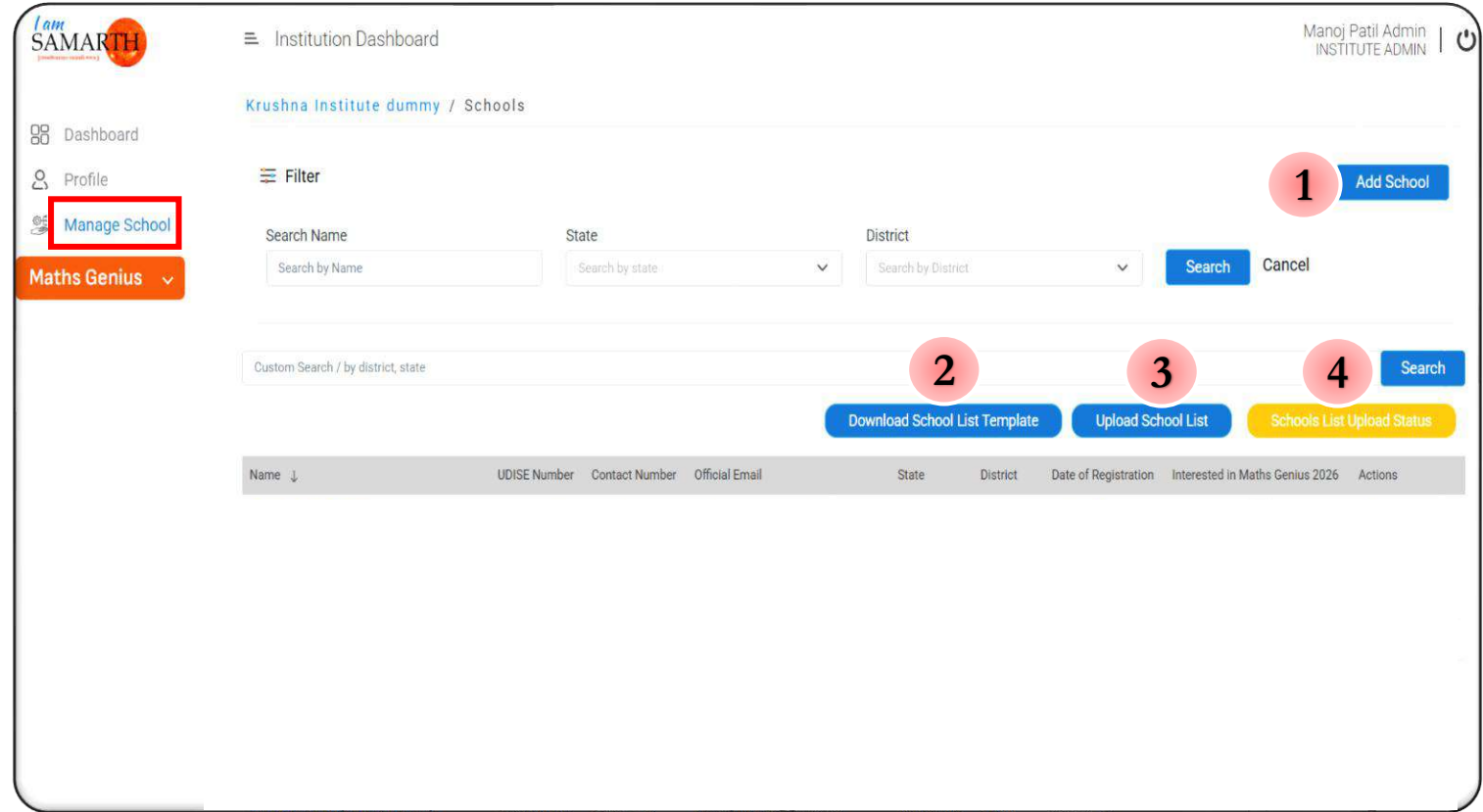
Img.1.1: Institution Profile Screen

This ensures accurate institute information and authorised management access.

7 Manage School

The admin can:

1. Add schools individually
- OR**
2. Download Bulk Upload Template for adding “Schools”
 3. Fill the template with the school’s information and upload the list.
 4. Logs for the “Bulk Upload” are recorded here



Img.7: Manage School Screen

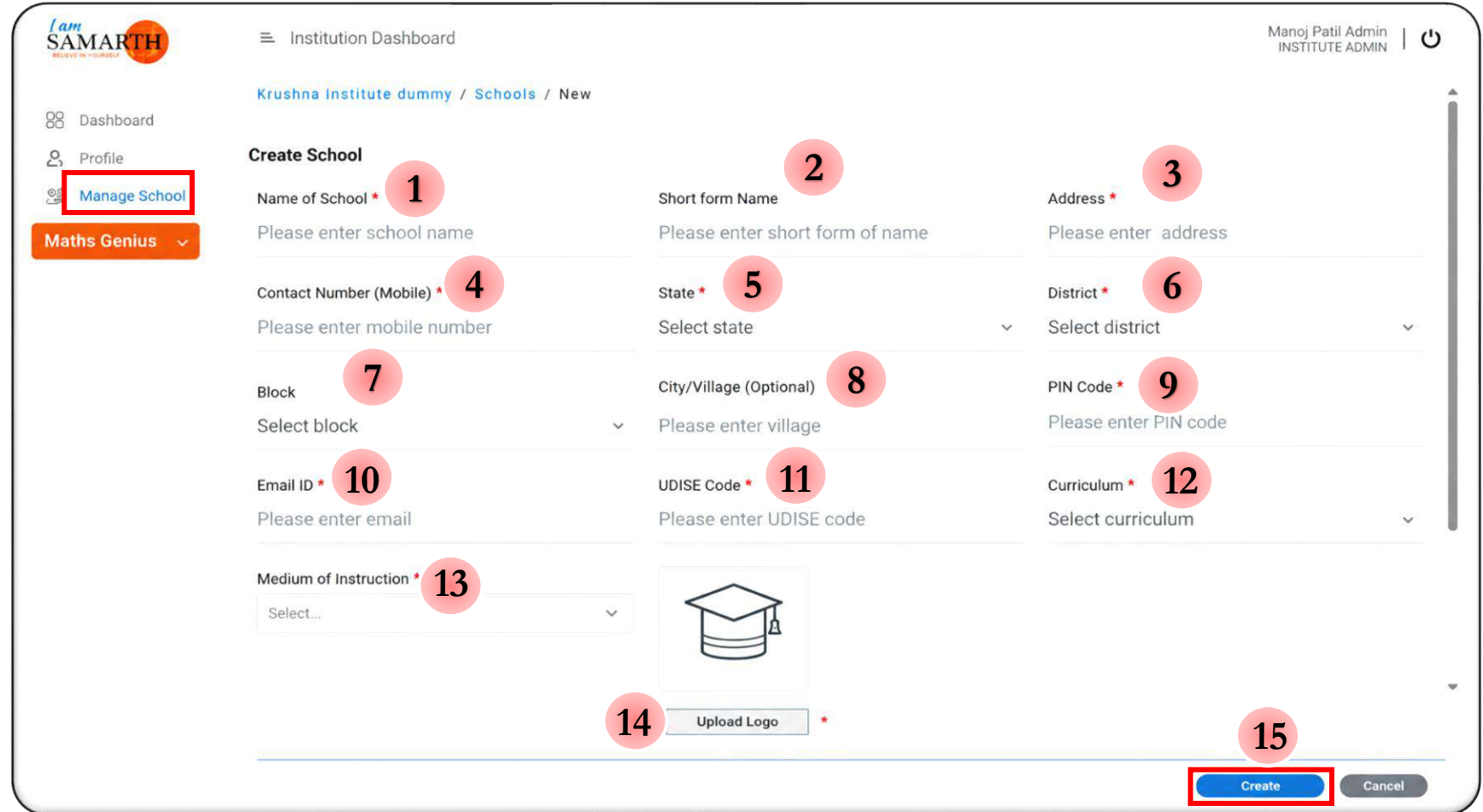
This allow centralised management of all schools under the institution.

7 1.1. Add School Individually

This section explains how to add a single school manually

Note: (*) mandatory field

1. Name of School*
2. Short form Name
3. Address *
4. Contact Number (Mobile) *
5. State *
6. District *
7. Block
8. City/Village (optional)
9. PIN Code *
10. Email ID *
11. UDISE Code *
12. Curriculum *
13. Medium of Instruction *
14. Upload School Logo*
15. Click Create



Img.1.1: Create School Screen

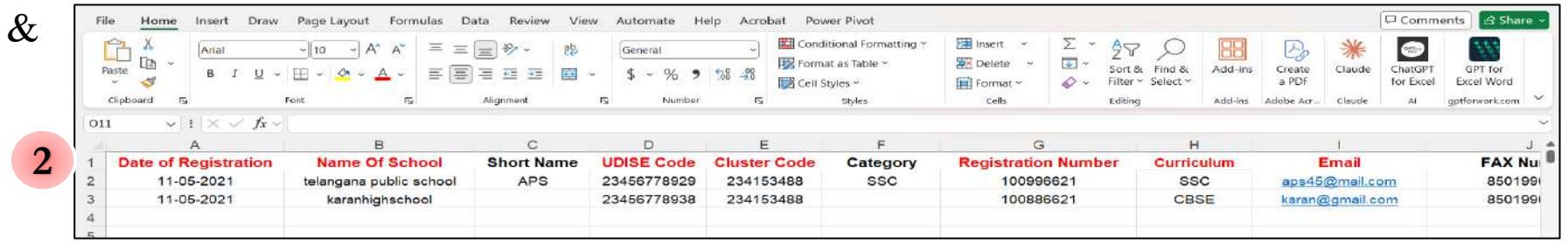
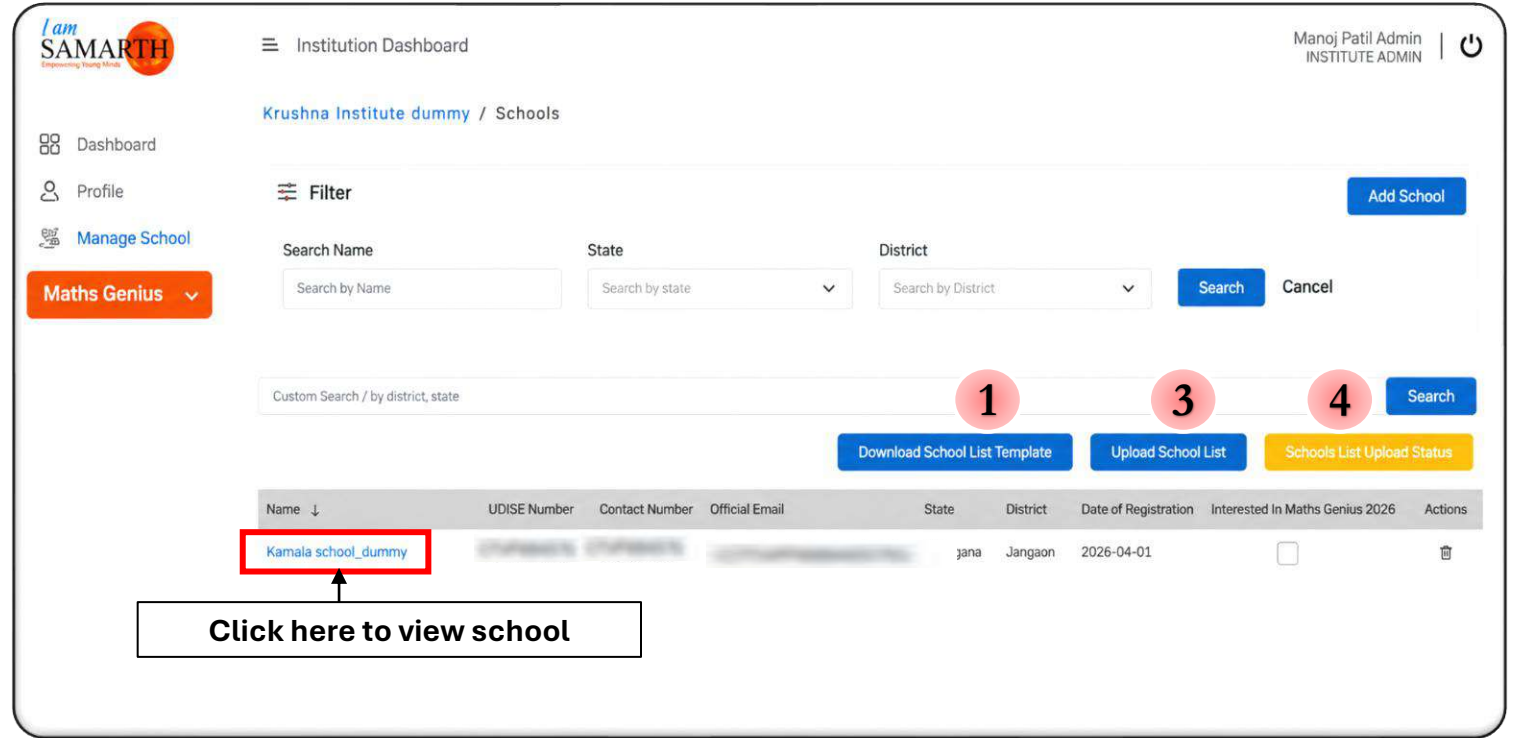
7 1.2. Bulk School Upload

This section explains how to upload multiple schools together

1. Download School List Template
2. Fill school details
3. Upload Excel file
4. Check upload status

What Happens Next?

After the school creation, manage the necessary roles such as: Principal, Vice Principal, & Teachers.



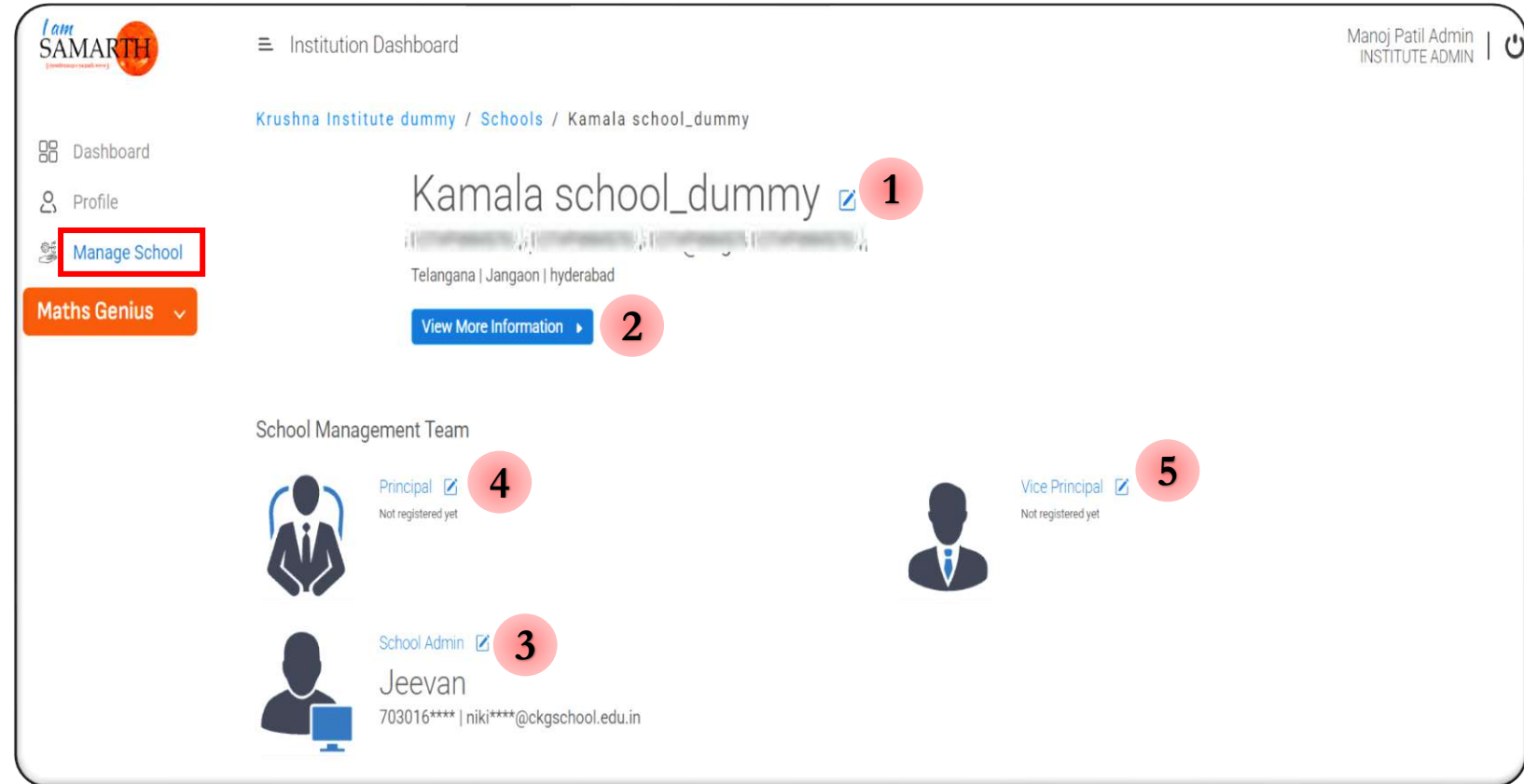
Img.1.2: Bulk School Upload Screen

Bulk upload reduces manual work and speeds up school registration.

7 1.3. School Management Team

Each school page displays the school's information and allows you to add:

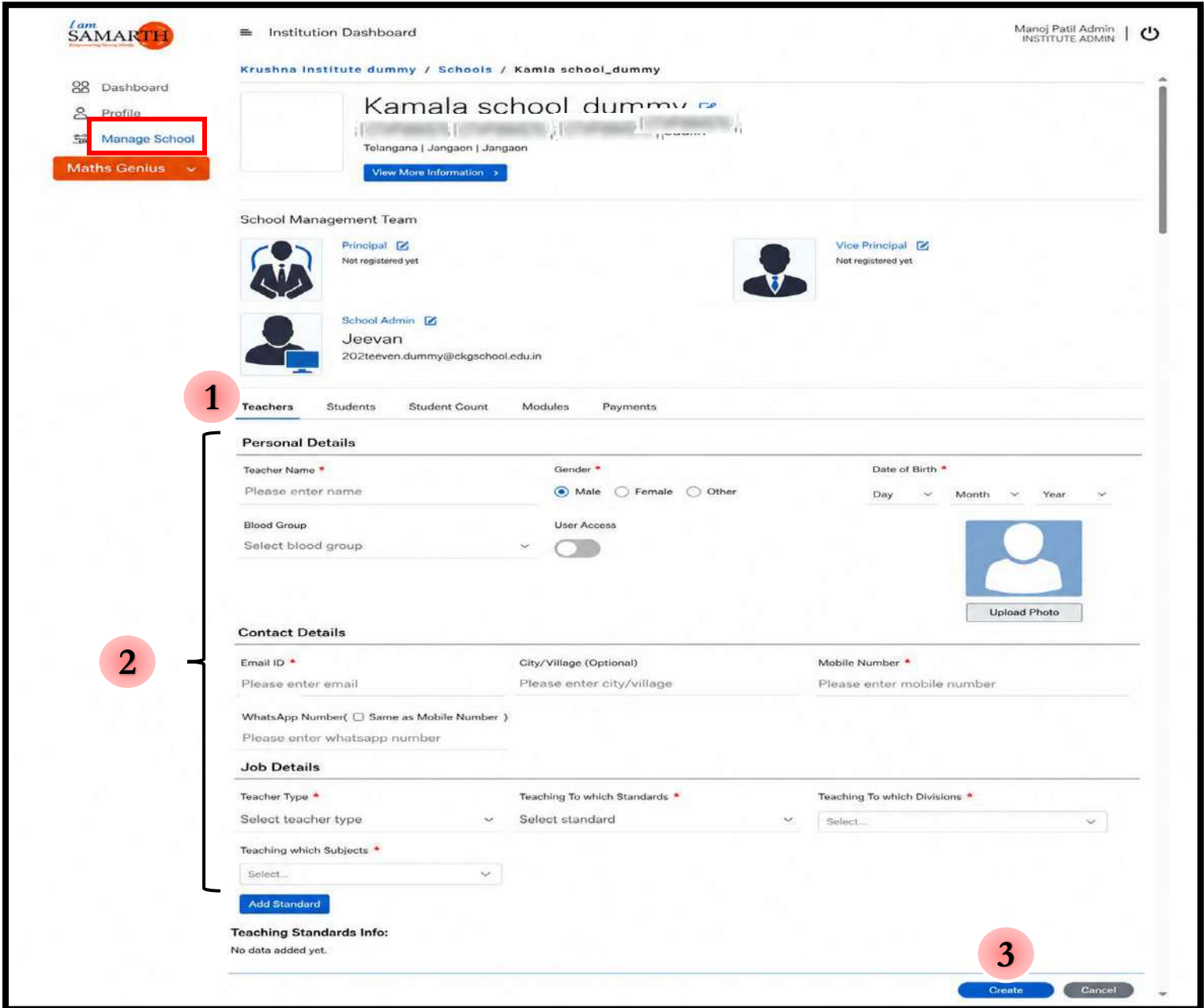
1. Click & update school information
2. Click & view school detail
3. School Admin (It can create the profile of Principal and Vice Principal)
4. Principal
5. Vice Principal



Img.1.3: School Management Team Screen

7 1.4. Add One by One Teacher

1. Go to the Teacher tab you can add Teachers one by one and click on New
2. Fill the details of Teachers
 1. Personal Details
 2. Contact Details
 3. Job Details
3. Click the “Create”



Img.1.4 Teacher Add Screen

7 1.5. Bulk Teacher Upload

This page explains how to upload teacher information through Excel.

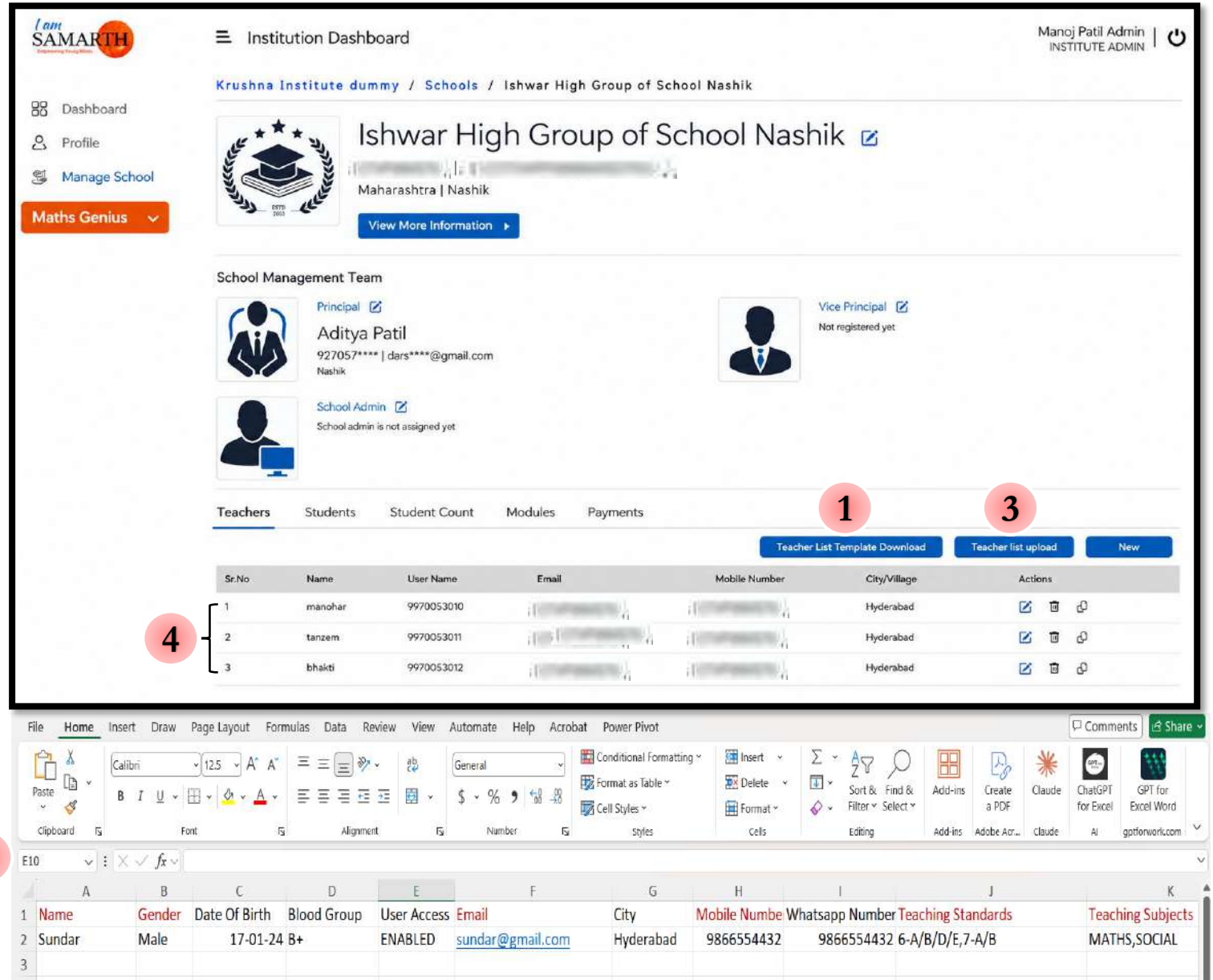
1. Teacher List Template Download
2. Fill teacher details
3. Upload Excel file
4. Check upload status

Note:

1. Mobile number must be unique
2. Email ID's receive login credentials
3. Standards and subjects must match the template format

What Happens Next?

After teachers are added, the admin can proceed to student registration.



Img.1.5: Bulk Teacher Upload Screen

7 1.6. Add Student One by One

1. Go to the Student tab
2. Click on Add Student
3. Fill the details of Teachers
 - 3.1. Personal Details
 - 3.2. Contact Details
4. Click the “Create”

Note:

1. **Mobile number must be unique**
2. **Email ID's receive login credentials**
3. **Standards and subjects must match the template format**

The screenshot shows the 'Add Student' form with the following sections and fields:

- Navigation:** Teachers, Students (selected), Student Count, Modules, Payments
- Buttons:** Filter, Add Student (highlighted with a red circle '2'), Search
- Search:** Custom Search / by district, state
- Personal Details:**
 - Student Name * (Please enter name)
 - Date of Birth * (Day, Month, Year dropdowns)
 - Gender * (Male, Female, Other radio buttons)
 - Blood Group (Select blood group dropdown)
 - Medium * (Select medium dropdown)
 - Standard * (Select standard dropdown)
 - Division * (Select division dropdown)
 - Account Type * (Trial dropdown)
 - Modules * (All modules are selected dropdown)
 - Trial Start date * (09-May-2026)
 - Trial End date * (23-May-2026)
 - Upload Photo button
- Contact Details:**
 - Email ID * (Please enter email)
 - Mobile Number * (Please enter mobile number)
 - WhatsApp Number (Same as Mobile Number checkbox, Please enter whatsapp number)
 - Address * (Please enter address)
 - State * (Select state dropdown)
 - District * (Select district dropdown)
 - Block/Taluka (Select block dropdown)
 - City/Village (Optional) (Please enter village)
 - PIN Code * (Please enter PIN code)
- Buttons:** Create (highlighted with a red circle '4'), Cancel

Img.1.6: Add Student Screen

7 1.7. Bulk Student Upload

The screenshot displays the 'Students' management interface. At the top, there are navigation tabs: Teachers, Students (selected), Student Count, Modules, and Payments. Below these is a 'Filter' section with an 'Add Student' button. A search bar labeled 'Custom Search / by district, state' is present, with a 'Search' button. Below the search bar are four buttons: 'Student List Template Download' (1), 'Student Login Credentials Download', 'Student List Upload' (3), and 'Students List Upload Status' (4). The main area shows an Excel spreadsheet with the following data:

	A	B	C	D	E	F	G	H	I	J
1	First Name	Middle Name	Last Name	Gender	Date of Birth	Class	Division	Email	Mobile Number	Account Type
2	subash	middleName	tester	Male	20-09-12		7 B	tesddtuser1@gmail.com	7584837487	TRIAL
3	Ranadheer	middleName	tester	Female	23-07-05		9 B	testussr2@gmail.com	8685858574	TRIAL
4										

Img.1.7: Bulk Student Upload Screen

Note:

1. Please use the date format **dd-mm-yyyy**
2. Make sure that the class & division are added exactly as mentioned in the template
3. Mobile number must be unique
4. Account Type should be **“TRIAL”**
5. Trial Start Date should remain blank
6. Modules should remain blank

This page explain how to upload multiple students through Excel.

1. Student List Template Download
2. Fill student details
3. Upload Excel File
4. Check upload status
5. Download & view the student login credentials

8 Completion Process

After successful upload:

1. Students appear in the student list
2. Username and Password are shared through Email and SMS

*“The Institute Registration and onboarding process is **successfully completed.**”*

WELCOME TO MATHS GENIUS 2026

Thank You For Registering With Us